AGENDA

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD MAX D. WALKER ADMINISTRATION BUILDING 35 MARTIN LUTHER KING, JR. BLVD. QUINCY, FLORIDA

March 23, 2010

6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

- 1. CALL TO ORDER
- 2. OPENING PRAYER
- 3. PLEDGE OF ALLEGIANCE
- 4. RECOGNITIONS

ITEMS FOR CONSENT

- 5. REVIEW OF MINUTES **SEE ATTACHMENT**
 - a. February 23, 2010, 4:30 p.m. School Board Workshop
 - b. February 23, 2010, 6:00 p.m. Regular School Board Meeting
 - c. March 2, 2010, 3:00 p.m. Student Hearing
 - d. March 2, 2010, 4:00 p.m. School Board Workshop
 ACTION REQUESTED: The Superintendent recommends approval.
- 6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions) **SEE PAGE #5**
 - a. Personnel 2009 2010

ACTION REQUESTED: The Superintendent recommends approval.

b. 2010 – 2011 Calendars – **SEE PAGE #7**

ACTION REQUESTED: The Superintendent recommends approval.

- 7. BUDGET AND FINANCIAL TRANSACTIONS
 - a. Approval of bills and vouchers See back-up material

ACTION REQUESTED: The Superintendent recommends approval.

8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

a. General Release and Settlement Agreement with the City of Chattahoochee – **SEE PAGE #11**

Fund Source: Capital Improvements Fund

Amount: \$10,862.48

ACTION REQUESTED: The Superintendent recommends approval.

b. 2010 – 2011 Fresh Fruit and Vegetable Grant Application – **SEE PAGE #22**

Fund Source: Florida Department of Education Amount: Determined by Grant Approval

ACTION REQUESTED: The Superintendent recommends approval.

c. Contract for Federal Funds Consultation in Accordance with Direction From the Florida Department of Education – **SEE PAGE #89**

Fund Source: Federal Indirect Cost in the General Fund

Amount: \$14,400.00

ACTION REQUESTED: The Superintendent recommends approval.

9. STUDENT MATTERS – **SEE ATTACHMENT**

a. Student Transfers – See back-up material

ACTION REQUESTED: The Superintendent recommends approval.

b. Student Expulsion – See back-up material

Case #46-0910-0211

ACTION REQUESTED: The Superintendent recommends approval.

c. Student Expulsion – See back-up material

Case #47-0910-0211

ACTION REQUESTED: The Superintendent recommends approval.

d. Student Expulsion – See back-up material

Case #48-0910-0211

ACTION REQUESTED: The Superintendent recommends approval.

e. Student Expulsion – See back-up material

Case #58-0910-0071

ACTION REQUESTED: The Superintendent recommends approval.

f. Student Expulsion – See back-up material

Case #68-0910-0051

ACTION REQUESTED: The Superintendent recommends approval.

g. Student Expulsion – See back-up material

Case #69-0910-0061

ACTION REQUESTED: The Superintendent recommends approval.

h. Student Expulsion – See back-up material

Case #70-0910-0071

ACTION REQUESTED: The Superintendent recommends approval.

10. SCHOOL FACILITY/PROPERTY

a. Request to Delete from Capital Assets – Motor Vehicles – **SEE PAGE #95**

Fund Source: Applicable Funds Amount: \$117,723.00

ACTION REQUESTED: The Superintendent recommends approval.

b. Request to Delete and Dispose from Capital Assets – Furniture, Fixtures and Equipment – **SEE PAGE #99**

Fund Source: All Funds Amount: \$267,964.18

ACTION REQUESTED: The Superintendent recommends approval.

11. EDUCATIONA ISSUES.

a. Florida School Boards Association Annual Dues for 2010 – 2011 **SEE PAGE #149**

Fund Source: General Amount: \$14,160.00

ACTION REQUESTED: The Superintendent recommends approval.

ITEMS FOR DISCUSSION

- 12. CONSIDERATION, PROPOSAL, AND/OR ADOPTION OF ADMINISTRATIVE RULES AND RELATED MATTERS
 - a. Discussion and Request to Advertise the Board's Intent to Amend School Board Rules by Adopting Numbers 2.96 (Preventing Fraud) and 2.97 (Procurement Card) **SEE PAGE #153**

Fund Source: N/A Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- 13. EDUCATIONAL ITEMS BY THE SUPERINTENDENT
- 14. SCHOOL BOARD REQUESTS AND CONCERNS
- 15. ADJOURNMENT

The School Board of Gadsden County



Reginald C. James SUPERINTENDENT OF SCHOOLS

> 35 MARTIN LUTHER KING, JR. BLVD. QUINCY, FLORIDA 32351 TEL: (850) 627-9651 FAX: (850) 627-2760 www.gcps.k12.fl.us

"Building A Brighter Future"

March 23, 2010

The School Board of Gadsden County, Florida Quincy, Florida 32351

Dear School Board Members:

I am recommending that the attached list of personnel actions be approved, as indicated. I further recommend that all appointments to grant positions be contingent upon funding.

Item 6AInstructional and Non-Instructional Personnel 2009/2010

The following reflects the total number of full-time employees in this school district for the 2009/2010 school term, as of March 23, 2010.

Description Per DOE Classification	Object#	March 2010	
Classroom teachers and Other Certified	120 & 130	495.5	
Administrators	110	47.5	
Non-Instructional	150, 160, & 170	429	
		972	Total

DOE

Sincerety.

Reginald C. James

Superintendent of Schools

Eric F. Hinson DISTRICT NO. 1 HAVANA, FL 32333 MIDWAY, FL 32343 Judge B. Helms, Jr. DISTRICT NO. 2 QUINCY, FL 32351 HAVANA, FL 32333

Isaac Simmons, Jr. DISTRICT NO. 3 CHATTAHOOCHEE, FL 32324 GREENSBORO, FL 32330 Charlie D. Frost DISTRICT NO. 4 GRETNA, FL 32332

#Employees

Roger P. Milton DISTRICT NO. 5 QUINCY, FL 32351

AGENDA 6A, INSTRUCTIONAL AND NON INSTRUCTIONAL 2009-2010

NON-INSTRUCTIONAL PERSONNEL

Position Name Location **Effective Date**

03/04/2010 Tinner, Cynthia **JASMS** Ed. Paraprofessional-ESE

REQUESTS FOR LEAVE, RESIGNATIONS, TRANSFERS, RETIREMENTS, TERMINATIONS OF **EMPLOYMENT:**

LEAVE OF ABSENCE

Location/Position Name **Effective Date Ending Date** Clarke, Bruce CPA/Teacher 02/22/2010 06/01/2010

TERMINATIONS

Location Name **Position Effective Date** 03/23/2010 Bus Driver Leverson, Charles Transportation

Substitutes

Lee, Georgelyn Moore, Gloria Mason, Brenda Nelson, Rena

SUMMARY SHEET

RECOMMENDA	HON TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA
AGENDA ITEM N	NO. 6b
DATE OF SCHOOL	DL BOARD MEETING: March 23, 2010
TITLE OF AGEN	DAITEM: 2010 - 2011 Calendars
DIVISION: Adm	inistration
This is a CO	NTINUATION of a current project, grant, etc.
PURPOSE AND S	UMMARY OF ITEM:
Approval is being re	equested for the proposed 2010-2011 Student, Teacher, and 12-Month
Employee Calendar	s.
FUND SOURCE:	N/A
AMOUNT:	N/A
PREPARED BY:	Sonja Bridges, Ed.D. Sonja Bridge
POSITION:	Assistant Superintendent for Academic Services
INTERNA	L INSTRUCTIONS TO BE COMPLETED BY PREPARER
Number of O	RIGINAL SIGNATURES NEEDED by preparer.
	T'S SIGNATURE: page(s) numbered NATURE: page(s) numbered
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REVIEWED BY: & Butle

Gadsden County Public Schools 2010-2011 Student Calendar (180 days)

Augus	t 2010		
23	1 st day of school for students	Januar	ry 2011
		3	Winter Break continued
Septe	mber 2010	4	Students Return
6	Labor Day	5	End 2 nd grading period (37 days)
	100 A00 A00 A00 A00 A00 A00 A00 A00 A00	5	End 1st semester (80 days)
Octob	er 2010	6	Begin 3 rd grading period
11-22	FCAT Retakes	6	Begin 2 nd Semester
21	End 1 st grading period (43 days)	17	Martin L King Day
22	Student Holiday	400	
25	Begin 2 nd grading period	Februa	ary 2011
		21	Student Holiday
Nover	nber 2010	450	
11	Veterans Day Observed	March	2011
19	Student Holiday	1-4	FCAT Writing (Grades 4, 8 and 10)
24	Student Holiday	The state of the s	End 3 rd grading period
25-26	Thanksgiving Holiday		Begin 4 th grading period
		17	End 3 rd grading period (49 days)
Decen	nber 2010	18	Student Holiday
15-17	High School Semester Exams	21-25	Spring Break
15-17	Early Dismissal	30-31	FCAT SSS Reading & Math Retakes
20-31	Winter Break		(Grades 11-Adult)
		April 2	011
		1-6	FCAT SSS Reading & Math Retakes
	A STATE OF THE PARTY OF THE PAR		(Grades 11-Adult)
		11-22	The state of the s
		11-22	
		May 2	011
		30	Memorial Day
		June 2	011
		3-7	High School Final Exams
		3-7	Early Dismissal
		7	End 4 th grading period (51 days)
		7	End 2 nd Semester (100 days)

ESE Extended School Year

June 13 – July 8, 2010 ESE Extended School Year

Gadsden County Public Schools 2010-2011 Teacher Calendar (196 days)

August 2010

16 Teachers return

September 2010

6 Labor Day

October 2010

22 Teacher Planning

November 2010

- 11 Veterans Day Observed
- 19 Teacher Paid Holiday
- 24 Teacher Paid Holiday
- 25-26 Thanksgiving Holiday

December 2010

20-31 Winter Break

January 2011

- 3 Teachers return/Planning Day
- 17 Martin L King Day

February 2011

21 Teacher Paid Holiday

March 2011

- 18 Teacher Planning
- 21-25 Spring Break

May 2011

30 Memorial Day

June 2011

- 7 Last day of school for students
- 8-9 Teacher Planning Days
- 10-14 Teacher Paid Holidays

Gadsden County Public Schools 2010-2011 Twelve Month Calendar (240 days)

July 2010

5 Independence Day Observed

September 2010

6 Labor Day

November 2010

11 Veterans Day Observed24-26 Thanksgiving Holiday

December 2010

22-31 Winter Break

January 2011

3 Return to work

17 Martin L King Jr Day

March 2011

21-25 Spring Break

May 2011

30 Memorial Day

June 2011

13 Four day work week begins

August 2011

8 End of four day work week

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA
AGENDA ITEM NO. 8a
DATE OF SCHOOL BOARD MEETING: March 23, 2010
TITLE OF AGENDA ITEM: General Release and Settlement Agreement with the City of Chattahoochee
DIVISION: Facilities
This is a CONTINUATION of a current project, grant, etc.
PURPOSE AND SUMMARY OF ITEM: For Board to approve paying one half (½) of a natural gas bill from the City of Chattahoochee for gas that went through the meter at Old Chattahoochee High School. This bill was disputed by the District and turned over to our lawyer's. They have reached a settlement of half the bill instead of going through litigation.
FUND SOURCE: Capital Improvements Fund
AMOUNT: \$10,862.48
PREPARED BY: Wayne Shepard
POSITION: Director of Facilities
INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER
Number of ORIGINAL SIGNATURES NEEDED by preparer.
SUPERINTENDENT'S SIGNATURE: page(s) numbered
CHAIRMAN'S SIGNATURE: page(s) numbered
Be sure that the COMPTROLLER has signed the budget page.
This form is to be duplicated on light blue paper.

GENERAL RELEASE AND SETTLEMENT

This General Release and Settlement (the "Release") is made and given by The City of Chattahoochee, (hereinafter referred to as "the City") to the School Board of Gadsden County, Florida (hereinafter referred to as "the School Board"), as follows:

STATEMENT OF DISPUTE.

The parties to this Agreement intend to resolve all issues and differences between them concerning disputed charges for natural gas charges at the former Chattahoochee High School from April 24, 2007 to January 26, 2010 .

TERMS OF SETTLEMENT.

In complete, full, and final release of the above-referenced matters, the parties hereto agree as follows:

A. SETTLEMENT.

The School Board shall pay to the City the sum of \$_______, simultaneously with the execution hereof by the appropriate City official.

B. RELEASE.

Upon receipt of this sum, the City irrevocably and unconditionally remises, releases, satisfies, and forever discharges the School Board, its assigns, heirs, devisees, agents, officers, servants, directors, employees, representatives, attorneys, divisions and all persons acting by, through, under or in concert with them or any of them from any and all charges, claims, liabilities, obligations, promises (except as stated above), compensation, actions, causes of action, suits, and expenses, including attorney fees, of any nature whatsoever owned or held in law or equity relating to the issues resolved by

this agreement This release governs all events occurring up to and including the date the City signs this Release.

C. COVENANT NOT TO SUE. The City agrees not to pursue any causes of action relating to the issues contained in this Agreement in any administrative, judicial, or other forums or under any statutory or common law with respect to any matter arising out of or related directly or indirectly to this claim.

III. CONSULTATION WITH COUNSEL.

The City represents that it was represented thoroughly and adequately by counsel during these proceedings and negotiations leading up to this agreement. Further, the City represents that it has thoroughly discussed all aspects of this Release with its private attorney, that it has carefully and fully reviewed the provisions of this Release, understands all of the terms and implications and that it is voluntarily entering into this Release.

IV. BINDING EFFECT.

This Release shall be binding on the City, the School Board and their predecessors, merger partners, successors, privies, relatives, assigns, agents, directors, officers, employees, representatives, attorneys, divisions, insurers, indemnors, subsidiaries, and affiliates (and agents, officers, directors, employees, representatives and attorneys of any such divisions, subsidiaries and affiliates).

V. ENTIRE AGREEMENT.

This Release sets forth the entire agreement between the parties hereto and fully supersedes any and all prior agreements or understandings between the parties hereto

pertaining to the subject matter hereof. If any part of this Release is deemed void or unenforceable, the remainder shall continue to be in full force and effect.

VI. CONTROLLING LAW.

This Release has been delivered in the State of Florida and shall be construed in accordance with the laws of Florida.

IN WITNESS WHEREOF, this Rele	ease has been duly executed this _	day of
, 20		
The City of Chattahoochee		
By:	Date	
Its		
The School Board of Gadsden County		
Ву:	Date	
Its		

h:\djs\gcsb\general releases\chattahoochee release.doc

J. DAVID HOUSE, P.A.

16865 SE RIVER STREET BLOUNTSTOWN, FL 32424 Telephone # (850) 674-5481 Via Facsimile # (850) 674-81886

December 3, 2009

James Harold Thompson, Esq. P.O. Box 391 Tallahassee, FL 32302

Re: Outstanding bill of Gadsden County School Board

Dear James Harold:

This letter is a follow up of several conversations you and I have had concerning the outstanding bill of the Gadsden County School Board. After the regular scheduled city council meeting held on Tuesday, December 1, 2009, it was decided that the most reasonable prudent course of action was for us to accept your settlement offer of \$10,862.48 provided the same be paid within 60 days.

Please advise.

Sincerely

J. David House JDH/sc

cc: Lee Garner City Manager

Wayne Shepard

From: Sent:

To: Subject: James Harold Thompson [jthompson@ausley.com] Wednesday, September 30, 2009 11:57 AM shepardw@mail.gcps.k12.fl.us City of Chattahoochee matter



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Please see attached letter.

James H. Thompson

AUSLEY & MCMULLEN

ATTORNEYS AND COUNSELORS AT LAW

227 SOUTH CALHOUN STREET
P.O. BOX 391 (ZIP 32302)
TALLAHASSEE, FLORIDA 32301
(850) 224-9115 FAX (850) 222-7560

September 30, 2009

VIA FAX #627-2760

Mr. Reginald James Superintendent of Schools Gadsden County School Board 35 Martin Luther King Jr. Blvd. Quincy, FL 32351

Dear Mr. James:

Attached is a copy of a letter I received from an attorney for the City of Chattahoochee. Deborah and I have discussed this matter and recommend that either one or both of you authorize me to set a meeting with the attorney and someone for the city so that we might try to resolve the matter without litigation. Can you please let me know how you want to proceed? If you would like for Wayne and I to set up this meeting and represent the School Board's interest, please let us know.

Sincerely,

James H. Thompson

JHT/cds

Enclosure

cc:

Wayne Shepard Deborah Minnis

AUSLEY & MCMULLEN

ATTORNEYS AND COUNSELORS AT LAW

227 SOUTH CALHOUN STREET
P.O. BOX 391 (ZIP 32302)
TALLAHASSEE, FLORIDA 32301
(850) 224-9115 FAX (850) 222-7560

September 30, 2009

VIA FAX (850) 674-8186

Mr. David House 16865 Se River Street Blountstown, FL 32424

Dear David:

I received your letter of September 22, 2009, and am forwarding it to the Superintendent and Wayne Shepherd and requesting that one of them contact me immediately to see if we can proceed to resolve this matter. I will be in touch as soon as I hear from them.

Sincerely,

James H. Thompson

JHT/cds

cc: Reginald James, Superintendent

Wayne Shepard Deborah Minnis

J. DAVID HOUSE, P.A.

16865 SE RIVER STREET BLOUNTSTOWN, FL 32424 Telephone # (850) 674-5481 Via Facsimile # (850) 674-81886

September 22, 2009

James Harold Thompson, Esq. P.O. Box 391 Tallahassee, FL 32302

Re: Outstanding bill of Gadsden County School Board

Dear James Harold:

This is a follow up the Chattahoochee City Counsel Meeting, which was held Wednesday, September 16, 2009 and my telephone conversations with you.

As I shared with you, I am the attorney for the City of Chattahoochee and we have an issue of an outstanding natural gas bill in the amount of \$21,724.96 owed by the Gadsden County School Board to the City of Chattahoochee. As you can imagine, this is a significant amount of money for a small town. My file reflects that we have been attempting to resolve this issue since January. To date we have had absolutely no resolution from your client. I was instructed by the City Counsel to resolve to attempt to resolve this matter and was given another 10 day window in which to settle this in a non-judicial fashion. By virtue of the telephone call to me and after a telephone conversation with Lee Garner, the City Manager, I am of the opinion that the School Board has acknowledged this issue and will, within this 10 window, attempt to open the dialogue between the entities.

However, this does not solve the problem. The problem still remains with this rather large natural gas bill. There was some indication on your part that maybe a joint meeting with Lee Garner, Wayne Shepard, you and I would be helpful. Please be advised that I stand ready to cooperate and assist as does Mr. Garner to resolve this issue. Please advise within 10 days and I hope that we will have some affirmative direction within this period of time. I do not want this situation to deteriorate any further.

Thanking you in advance for your consideration.

J. David House JDH/sc

cc: Lee Garner City Manager

Wayne Shepard

From: James Harold Thompson [jthompson@ausley.com]

Sent: Thursday, October 01, 2009 5:37 PM

To: Deborah Minnis; jamesr@mail.gcps.k12.fl.us; shepardw@mail.gcps.k12.fl.us

Cc: davism@mail.gcps.k12.fl.us

Subject: Update

After our conversation today I called the office of David House in Blountstown. He is out of town on an extended trip until the Oct. 12th. I asked his assistant to ask him to return the call at that time.

James H. Thompson

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA
AGENDA ITEM NO. 8b
DATE OF SCHOOL BOARD MEETING: March 23, 2010
TITLE OF AGENDA ITEM: 2010 – 2011 Fresh Fruit and Vegetable Grant Application
DIVISION:
This is a CONTINUATION of a current project, grant, etc.
PURPOSE AND SUMMARY OF ITEM:
The Food, Conservation, and Energy Act of 2008 authorizes funds for the Fresh Fruit and
Vegetable Program for all states. All participating schools must offer fresh fruits and
vegetables as a snack to students during the school day.
FUND SOURCE: Florida Department of Education
AMOUNT: Determined by grant approval
PREPARED BY: Food Service Management Team/Head Start/Pre-K
POSITION: n/a
INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER
8Number of ORIGINAL SIGNATURES NEEDED by preparer.
SUPERINTENDENT'S SIGNATURE: page(s) numbered 3 CHAIRMAN'S SIGNATURE: page(s) numbered 4
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III MAR IS PM 2: 2

FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

T. WILLARD FAIR, Chairman

Members

PETER BOULWARE

DR. AKSHAY DESAI

ROBERTO MARTINEZ

JOHN R. PADGET

KATHLEEN SHANAHAN

LINDA K. TAYLOR

Dr. Eric J. Smith Commissioner of Education



CONTACT PERSON: NAME: Cathy Reed PHONE: 850-245-5044

MEMORANDUM

DATE:

February 8, 2010

TO:

District School Superintendents

FROM:

Linda Champion

SUBJECT:

2010-2011 Fresh Fruit and Vegetable Grant Application and Selection Process

The Food, Conservation, and Energy Act of 2008 (Farm Bill) authorizes funds for the Fresh Fruit and Vegetable Program (FFVP) for all states. Participating schools must offer fresh fruits and vegetables as a snack to students during the school day. The FFVP cannot be served at breakfast, lunch, or in an afterschool program. Because the FFVP targets low-income students, schools will be selected based on the percentage of students who are eligible for free and reduced-price meals. Even though the school selection process for the 2010-11 FFVP is not competitive, schools must submit an application to be considered for participation. FFVP funding is available from July 1, 2010, through June 30, 2011. The level of funding provided to any one school will range from \$50 to \$75 per student per week, based on the number of days the school will offer the FFVP. The FFVP application package and the FFVP handbook providing additional information are posted on our Web site at: http://www.fldoe.org/FNM/ffvp/.

To be considered for this program, the completed application consisting of the School Profile, School Proposal, and Certification Form (with all signatures) must be received in this office by April 1, 2010. The FFVP school team should coordinate with the district food service staff to successfully complete the application for submission by the deadline. The completed application should be mailed to:

Katie Rainka Florida Department of Education 325 West Gaines Street, Suite 1024 Tallahassee, Florida 32399-0400

LINDA CHAMPION
DEPUTY COMMISSIONER, FINANCE AND OPERATIONS

February 1, 2010 Page 2

Selection Criteria

Schools will be selected from those applications submitted to the state agency based on guidance in this letter and oversight by the United States Department of Agriculture. Section 19 of the National School Lunch Act requires the selection criteria for schools to participate in this program to include:

- Elementary schools operating the National School Lunch Program with 50 percent or more of students who are eligible for free or reduced-price meals. The highest priority will be given to schools with the highest percentages of low-income students to the maximum extent possible. Outreach will be conducted to schools with the highest free and reduced-price meal eligibility before any schools are selected.
- Schools must submit a plan for implementation of the program to provide a team approach within
 the school and district. The plan should integrate the FFVP with other efforts to promote sound
 health and nutrition, reduce overweight and obesity, and encourage physical activity.
- Additionally, schools must complete a certification of support with original signatures of the school food service director, food service manager, school principal, and district superintendent or equivalent positions as determined by the school.

Use of Funds

Funds are to be used primarily to purchase fresh fruits and vegetables to be served without charge to students. A small percentage of funds may be used for operating and administrative costs such as ready-to-use produce, preparation, and distribution of fruits and vegetables. The proposal narrative should specify the types of anticipated equipment expenditures a school might incur. A budget will be requested when sites have been selected and allocations have been determined. Claims for reimbursement will be processed through the school's child nutrition program.

Obligations of Participating Schools

Participating schools will provide information about participation, purchases, and program costs to the state agency. Staff from selected schools and school districts will be required to attend training scheduled the afternoon of April 28, 2010, or the morning of April 29, 2010, in Orlando, Florida. Details regarding this training will be provided to selected schools at a later date. If any of your schools are selected to participate, an addendum to your National School Lunch Program permanent agreement will be required.

How to Apply

Complete the FFVP application package located at http://www.fldoe.org/FNM/ffvp/. Completed application packages must be received in this office by April 1, 2010.

If you have any questions or require assistance, please contact Katie Rainka at (800) 504-6609, (850) 245-5094, or katie.rainka@fldoe.org. We hope that you will consider participating in the FFVP and help your students develop lifelong healthy eating habits.

LC/ker

cc: District Food Service Directors School Principals

Enclosures

School Profile

Application to Participate in the USDA Fresh Fruit and Vegetable Program July 1, 2010 through June 30, 2011

*Required data on pages 1-4

SCHOOL INFORMATION

*School Name Havana Elementary	_
*Address 705 US 27 S., Havana, FL 32333	
*Name of LEA Gadsden County School Board	LEA/Site Number 0091
SCHOOL DATA	\
*Current school enrollment <u>596</u> for January <u> </u>	or February 🗹
Grade levels Pre- K – 5 th	
Meals offered (check all that apply): SBP 🔟 NSLI	Afterschool Snacks 🗵
* Percent (approximately) of student enrollment who	d-price meals for: ee Meals <u>88%</u> educed-price Meals <u>5%</u>
Food preparation method (on-site, satellite, vended,	3592 3702 TO 100 100 100 100 100 100 100 100 100 10
Does your school use a food service management co Before school care available? Yes No After school care available? Yes No	ompany? Yes No _☑

*School Proposal

Tell us briefly how your school intends to implement the USDA Fresh Fruit and Vegetable Program. Respond separately to each of the following questions. Responses to all questions should be limited to two pages.

- Discuss the members of the school team and how each will function to implement the program in the school.
- 2. Briefly describe the method that will be used to distribute the fresh fruits and vegetables to students. For example, are you planning to have carts or stands in the hallways, or offer fruits and vegetables in the classrooms? What times of day would the fruits and vegetables be made available? Include any anticipated large equipment expenditures.
- 3. How many times a week will your school serve fruits and vegetables?
- List the internal and external partners that will collaborate to make the USDA Fresh Fruit and Vegetable Program successful.
- Describe the plan for promoting the USDA Fresh Fruit and Vegetable Program to students, teachers, families, and the community.
- Describe the nutrition education activities planned to support the USDA Fresh Fruit and Vegetable Program.

INCLUDE THE FOLLOWING STAFFING INFORMATION:		
Name and Position of Contact Person for School		
E-mail Address for Contact		
Phone Number for Contact		

Members of the School Team – The team will collaborate on all levels of creation and implementation of the Fresh Fruits and Vegetables Program. Each of the members of the team represents a vital role in delivery of an effective and successful program via active links to students, parents and the community.

- 1) Principal/Assistant Principal
 - a. Oversee implementation of program objectives
 - b. Facilitate communication between team and key partners
 - c. Monitor daily delivery activities
- 2) Cafeteria Manager/Supervisor
 - Establish and implement a delivery and tracking system for fruits and vegetables
 - b. Order supplies
 - Submit monthly reports to school team and district food service department
- 3) Parent Liaison
 - a. Coordinate delivery of all correspondence to parents and community partners regarding the implementation and progress of the Program
 - b. Disseminate and collect data from parent surveys regarding the effectiveness of the program
 - c. Create and submit quarterly flyers to promote and inform parents on progress of the program
- 4) Member of District's Food Service Team
 - a. Attend at least two (2) school team meetings per school year
 - Provide feedback regarding adherence of Program to federal, state and local food service guidelines
 - c. Provide report to district and appropriate program sponsors regarding implementation and effectiveness of the program (report will be generated from cafeteria manager and parent liaison data).
- 5) Grade-Group Chairperson
 - a. Collect and submit data (daily) from individual grade level teachers on number of students to be served to the cafeteria manager
 - b. Disseminate and collect a pre/post survey (generated by the school team) to teachers to determine the effectiveness of delivery of the Program (i.e. increase in student focus and performance, decrease in behavioral concerns, improved health, less absenteeism)
- 6) Custodian
 - a. Oversee distribution of custodial supplies
 - b. Ensure all garbage is collected and properly disposed

Method of Delivery for Fresh Fruits and Vegetables Program

Daily, between the hours of 2:00 pm and 3:00 pm and depending on individual school schedules the cafeteria staff will:

- 1) prepare fruits and vegetables according to daily student count
- 2) deliver, via cart, to individual classrooms of lower grades, $Pre-K-1^{st}$
- 3) coordinate with grade group chairperson who will pick-up and deliver fruits and vegetables for upper grades, $2^{nd} 5^{th}$

Upon delivery of fruits and vegetables, each classroom teacher will:

- 1) disseminate foods to students
- 2) discuss daily nutrition activity related to fruit or vegetable served
- 3) collect trash and leave for school's janitorial/maintenance staff to dispose

The estimated cost of carts, serving bins, food storage and garbage bags for eight (8) district school sites, grade levels $Pre-K-5^{th}$ is $$__137,500_$. Please see the chart below that shows per site allocations.

Fresh Fruits and Vegetables Program		
School Site	Enrollment	Estimated Equipment Expenditures
Gadsden Elementary Magnet	139	\$ 5,500
Chattahoochee Elementary	228	9,625
Gretna Elementary	341	15,125
St. John Elementary	343	15,125
Greensboro Elementary	352	16,500
Havana Elementary	496	22,000
Stewart Street Elementary	499	22,000
George W. Munroe Elementary	724	31,625
Total	3,122	\$137,500.00

Question #3

Service

Fruits and Vegetables will be served daily from 2:00 pm - 3:00 pm depending upon individual school schedules in an effort to promote and reinforce healthy eating habits. We will serve all children daily throughout the 2010-2011 school term. All school staff will model healthy eating habits as they participate in the fresh fruits and vegetables program.

Partners

The internal and external partners are outlined in the chart below

Internal	External
Gadsden County School Board	IFAS Extension Service
District Superintendent	FL Dept. of Agric. and Consumer Services
Director of Elementary Education	FL A&M University
Fresh Fruits and Vegetables School Team	FL "Farm to School" Program
Gadsden Food Services Team	Gadsden County Health Department
Pre-K Health Services Coordinator	WIC
Head Start/Pre-K Office Staff	WFSU Nutritional/Information Program
	Produce for Better Health Foundation
	Dr. Tibby, DDS
	FL Dept. of Health
	Capital Health Plan

Ouestion #5

Plan for promoting the USDA Fresh Fruit and Vegetable Program

- School-Wide Assessment of Key Players includes Administrators, Faculty, Staff, Parents and Students
 - a. Determine the perceived needs of the students and the potential impact to be gained from receiving a nutritious snack
 - b. Determine knowledge levels of key players regarding the nutritional facts of fruits and vegetables
 - Determine the intake levels of fruits and vegetables on a daily/weekly basis
- Create And Disseminate Information to Announce the "Kick-Off" of The Fruits And Vegetables Program
 - a. Newsletters, flyers and bulletin boards w/ a fruit and vegetable mascot
 - i. Announcing program start date
 - ii. Identifying the sponsors
 - iii. Identifying the school's program contact
 - iv. Enumerating benefits of the program
 - b. School-wide assembly to include parents and community as guests
 - i. Disseminate nutritional guides
 - ii. Partners/Guest speakers to pledge and provide support for the program
 - iii. Identify point of contact person(s)
 - iv. Provide samples of various fruits and vegetables
- 3) Dissemination of Periodic Impact Reports to Key Players
 - a. Quarterly reports to District Office
 - b. Quarterly newsletters to parents, community and community partners
 - i. Community centers
 - ii. After-school programs
 - iii. Local and faith based organizations
 - c. Monthly reports to schopbgd 29 rost faculty and staff

Education Activities to Support the USDA Fruit and Vegetable Program

- 1) "Kick-off "assembly to announce the program.
 - a. Disseminate nutritional guides
 - b. Partners/Guest speakers to pledge and provide support for the program
 - c. Identify point of contact person(s)
 - d. Provide samples of various fruits and vegetables
- 2) During and after the service of the fresh fruit or vegetable, a nutritional activity will be incorporated into the daily curriculum for all grade levels. Additionally, pre/post surveys to determine educational and nutritional needs. Surveys will assess:
 - a. nutritional content of various fruits and vegetables
 - b. origins and classifications of fruits and vegetables
 - c. various ways to prepare fruits and vegetables
 - d. impact/benefits of intake of fruits and vegetables
 - e. appropriate size/portions
- 3) Meal/Snack Creations mini-festivals held in conjunction with parent expos where upper grades students will create meals/snacks based on lessons learned throughout the year and that will be presented to parents and community partners based on nutritional guidelines and teacher-generated rubrics. Meals and snacks will demonstrate:
 - a. appropriate size and portion
 - b. calculation of nutritional content (i.e. calories, carbohydrates, protein, etc.)
 - c. variety of uses
 - d. creativity of "easy to prepare" meals and snacks
- 4) Community Partners, Collaborators and Guest Speakers to present on various nutritional and health topics with a follow-up survey to determine students awareness and growth of topic presented.

*SIGNATURES

(All original signatures are required)

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and procedures established by the USDA. Further, we agree to participate in any USDA-sponsored evaluations and to provide the information requested by the specified deadlines. Please provide signatures for all the contact persons listed below or equivalent positions as determined by the school. Also, please indicate which individual will be the primary contact person by placing an "X" in the corresponding box to the left of the applicable position title.

*School Food Service Manager Shirley Candate
(print name) //
*Signature Shuly Candato Date 3-12-10
E-mail address <u>Candates@ mail. gcps. Kizfl. us</u>
Phone Number 539 - 2009
*School Principal Hilda Y. Jackson (print name)
*Signature Date March 12, 2010
E-mail address jacksonh@mail.gcps.k12.fl.us
Phone Number (850) 539-2009
N Food Service Director Paula Paula Milton (print name)
Signature Paula Milton Date March 12,2010 E-mail address Milton Mil. 90 ps. K12. A. U.S
Phone Number 850 - 627 - 965
*District Superintendent(print name)
*SignatureDate
E-mail address
Phone Number

If a local board of education is require signature with date of the board authority of	d to approve a grant, please include the on this page with contact information.
*Board of Education Authority (print name)	Date
*Signature	
E-mail address	
Phone number	

School Profile

Application to Participate in the USDA Fresh Fruit and Vegetable Program July 1, 2010 through June 30, 2011

*Required data on pages 1-4

SCHOOL INFORMATION

*School Name Stewart Street Elementary
*Address 749 S. Stewart Street, Quincy, FL 32351
*Name of LEA Gadsden County School Board LEA/Site Number 0201
SCHOOL DATA
*Current school enrollment <u>599</u> for January or February ☑
Grade levels Pre- K – 5 th
Meals offered (check all that apply): SBP <u> </u> NSLP <u> Afterschool Snacks</u>
* Percent (approximately) of student enrollment who are:
*Number of students who are eligible for free/reduced-price meals for: January or February Percent of Students who qualify for Free Meals 96% Percent of Students who qualify for Reduced-price Meals 3% Average Daily Participation (as a percentage)97.2%
Food preparation method (on-site, satellite, vended, otherexplain):
Does your school use a food service management company? Yes No Before school care available? Yes No After school care available? Yes No

*School Proposal

Tell us briefly how your school intends to implement the USDA Fresh Fruit and Vegetable Program. Respond separately to each of the following questions. Responses to all questions should be limited to two pages.

- Discuss the members of the school team and how each will function to implement the program in the school.
- 2. Briefly describe the method that will be used to distribute the fresh fruits and vegetables to students. For example, are you planning to have carts or stands in the hallways, or offer fruits and vegetables in the classrooms? What times of day would the fruits and vegetables be made available? Include any anticipated large equipment expenditures.
- 3. How many times a week will your school serve fruits and vegetables?
- List the internal and external partners that will collaborate to make the USDA Fresh Fruit and Vegetable Program successful.
- Describe the plan for promoting the USDA Fresh Fruit and Vegetable Program to students, teachers, families, and the community.
- Describe the nutrition education activities planned to support the USDA Fresh Fruit and Vegetable Program.

INCLUDE THE FOLLOWING STAFFING INFORMATION: Name and Position of Contact Person for School			
E-mail Address for Contact _ Phone Number for Contact _			

Members of the School Team – The team will collaborate on all levels of creation and implementation of the Fresh Fruits and Vegetables Program. Each of the members of the team represents a vital role in delivery of an effective and successful program via active links to students, parents and the community.

- 1) Principal/Assistant Principal
 - a. Oversee implementation of program objectives
 - b. Facilitate communication between team and key partners
 - c. Monitor daily delivery activities
- 2) Cafeteria Manager/Supervisor
 - Establish and implement a delivery and tracking system for fruits and vegetables
 - b. Order supplies
 - Submit monthly reports to school team and district food service department
- 3) Parent Liaison
 - a. Coordinate delivery of all correspondence to parents and community partners regarding the implementation and progress of the Program
 - Disseminate and collect data from parent surveys regarding the effectiveness of the program
 - Create and submit quarterly flyers to promote and inform parents on progress of the program
- 4) Member of District's Food Service Team
 - a. Attend at least two (2) school team meetings per school year
 - Provide feedback regarding adherence of Program to federal, state and local food service guidelines
 - c. Provide report to district and appropriate program sponsors regarding implementation and effectiveness of the program (report will be generated from cafeteria manager and parent liaison data).
- 5) Grade-Group Chairperson
 - Collect and submit data (daily) from individual grade level teachers on number of students to be served to the cafeteria manager
 - b. Disseminate and collect a pre/post survey (generated by the school team)
 to teachers to determine the effectiveness of delivery of the Program (i.e.
 increase in student focus and performance, decrease in behavioral
 concerns, improved health, less absenteeism)
- 6) Custodian
 - a. Oversee distribution of custodial supplies
 - b. Ensure all garbage is collected and properly disposed

Method of Delivery for Fresh Fruits and Vegetables Program

Daily, between the hours of 2:00 pm and 3:00 pm and depending on individual school schedules the cafeteria staff will:

- 1) prepare fruits and vegetables according to daily student count
- 2) deliver, via cart, to individual classrooms of lower grades, $Pre-K-1^{st}$
- 3) coordinate with grade group chairperson who will pick-up and deliver fruits and vegetables for upper grades, $2^{nd} 5^{th}$

Upon delivery of fruits and vegetables, each classroom teacher will:

- 1) disseminate foods to students
- 2) discuss daily nutrition activity related to fruit or vegetable served
- 3) collect trash and leave for school's janitorial/maintenance staff to dispose

The estimated cost of carts, serving bins, food storage and garbage bags for eight (8) district school sites, grade levels $Pre-K-5^{th}$ is $$\underline{137,500}$. Please see the chart below that shows per site allocations.

Fresh Fruits and Vegetables Program			
School Site	Enrollment	Estimated Equipment Expenditures	
Gadsden Elementary Magnet	139	\$ 5,500	
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Stewart Street Elementary	499	22,000	
George W. Munroe Elementary	724	31,625	
Total	3,122	\$137,500.00	

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Service

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Partners

The internal and external partners are outlined in the chart below

Internal	External	
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District Superintendent	FL Dept. of Agric. and Consumer Services	
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Fresh Fruits and Vegetables School Team	FL "Farm to School" Program	
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Pre-K Health Services Coordinator	WIC	
Head Start/Pre-K Office Staff	WFSU Nutritional/Information Program	
	Produce for Better Health Foundation	
	Dr. Tibby, DDS	
	FL Dept. of Health	
	Capital Health Plan	

Ouestion #5

Plan for promoting the USDA Fresh Fruit and Vegetable Program

- School-Wide Assessment of Key Players includes Administrators, Faculty, Staff, Parents and Students
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 - i. Announcing program start date
 - ii. Identifying the sponsors
 - iii. Identifying the school's program contact
 - iv. Enumerating benefits of the program
 - b. School-wide assembly to include parents and community as guests
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 - ii. After-school programs
 - iii. Local and faith based organizations
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Education Activities to Support the USDA Fruit and Vegetable Program

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 - d. impact/benefits of intake of fruits and vegetables
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*SIGNATURES

(All original signatures are required)

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and procedures established by the USDA. Further, we agree to participate in any USDA-sponsored evaluations and to provide the information requested by the specified deadlines. Please provide signatures for all the contact persons listed below or equivalent positions as determined by the school. Also, please indicate which individual will be the primary contact person by placing an "X" in the corresponding box to the left of the applicable position title.

(print name) Stewart Street Elm Usa Clavers
*Signature Date 3/11/2010
E-mail address Charles (850) 875-7253 Phone Number (850) 875-7253
*School Principal Lisa Robinson (print name) Date 03/11/10 *Signature Date 03/11/10 E-mail address Obinson Q mail gcps. k17. fl. w Phone Number 80 - 431-3145
Thore rumber 600 and 100 and 1
□ Food Service Director Paula milton (print name)
Signature Paula milla Date 3-12-10 E-mail address Mitton Pamail. 9CD5, K12. F1. U.S
Phone Number 850 - 627 - 9651
*District Superintendent
*SignatureDate
E-mail address
Phone Number

signature with date of the board authority	ed to approve a grant, please include the on this page with contact information.
*Board of Education Authority(print name)	Date
*Signature	
E-mail address	
Phone number	

School Profile

Application to Participate in the USDA Fresh Fruit and Vegetable Program July 1, 2010 through June 30, 2011

*Required data on pages 1-4

SCHOOL INFORMATION

*School Name St. John Elementary
*Address 4463 Bainbridge Hwy., Quincy, FL 32351
*Name of LEA <u>Gadsden County School Board</u> LEA/Site Number <u>0191</u>
SCHOOL DATA
*Current school enrollment <u>343</u> for January <u> </u>
Grade levels Pre- K – 5 th
Meals offered (check all that apply): SBP <u> </u> NSLP <u> </u> Afterschool Snacks <u> </u>
* Percent (approximately) of student enrollment who are:
*Number of students who are eligible for free/reduced-price meals for: January or February Percent of Students who qualify for Free Meals 3% Percent of Students who qualify for Reduced-price Meals 3% Average Daily Participation (as a percentage) 91.1%
Food preparation method (<u>on-site</u> , satellite, vended, otherexplain):
Does your school use a food service management company? Yes No No After school care available? Yes No No

*School Proposal

Tell us briefly how your school intends to implement the USDA Fresh Fruit and Vegetable Program. Respond separately to each of the following questions. Responses to all questions should be limited to two pages.

- Discuss the members of the school team and how each will function to implement the program in the school.
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INCLUDE THE FOLLOWING STAFFING INFORMATION:		
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	Produce for Better Health Foundation	
	Dr. Tibby, DDS	
	FL Dept. of Health	
	Capital Health Plan	

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 - i. Community centers
 - ii. After-school programs
 - iii. Local and faith based organizations
 - c. Monthly reports to schoplager 45 rost 161 ors, faculty and staff

Education Activities to Support the USDA Fruit and Vegetable Program

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*SIGNATURES

(All original signatures are required)

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(print name) *School Food Service Manager / Phie W/OMU
*Signature Lewbie Glag Date 3/12/10 A
E-mail address AldaxDamail, geps, K12.fl.us
Phone Number (850) 427 - 3442
(print name)
*Signature Ulyun Dars Date 3/11/10
*Signature Allysur Dans Date 3/11/10 E-mail address Davis a @ mail. gcps. K12. fl. Us
Phone Number (850) 627-3442 est. 223
∑ Food Service Director PAula Milton (print name)
Signature Paula milton Date 3-12-10
E-mail address Milton Pamail. acps. K12. A. us
Phone Number 850 - 637 - 9651
*District Superintendent(print name)
*Signature Date
E-mail address
Phone Number

If a local board of education is require signature with date of the board authority of	d to approve a grant, please include the on this page with contact information.
*Board of Education Authority(print name)	Date
*Signature	
E-mail address	
Phone number	

School Profile

Application to Participate in the USDA Fresh Fruit and Vegetable Program July 1, 2010 through June 30, 2011

*Required data on pages 1-4

SCHOOL INFORMATION

School Name George W. Munroe Elementary
*Address 1830 W. King Street, Quincy, FL 32351
*Name of LEA Gadsden County School Board LEA/Site Number 0041
SCHOOL DATA
*Current school enrollment 724 for January or February
Grade levels Pre- K – 5 th
Meals offered (check all that apply): SBP $\ \ \ \ \ \ \ \ \ \ \ \ \ $
* Percent (approximately) of student enrollment who are:
January or February Percent of Students who qualify for Free Meals 5%_ Percent of Students who qualify for Reduced-price Meals 5%_ Average Daily Participation (as a percentage) 92.3%_
Food preparation method (on-site, satellite, vended, otherexplain):
Does your school use a food service management company? Yes No Before school care available? Yes No After school care available? Yes No

*School Proposal

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INCLUDE THE FOLLOWING STAFFING I	NFORMATION:
Name and Position of Contact Person for S	chool
E-mail Address for Contact	
Phone Number for Contact	

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- 2) discuss daily nutrition activity related to fruit or vegetable served
- 3) collect trash and leave for school's janitorial/maintenance staff to dispose

The estimated cost of carts, serving bins, food storage and garbage bags for eight (8) district school sites, grade levels $Pre-K-5^{th}$ is $$__137,500_$. Please see the chart below that shows per site allocations.

Fresh Fruits and Vegetables Program		
School Site	Enrollment	Estimated Equipment Expenditures
Gadsden Elementary Magnet	139	\$ 5,500
Chattahoochee Elementary	228	9,625
Gretna Elementary	341	15,125
St. John Elementary	343	15,125
Greensboro Elementary	352	16,500
Havana Elementary	496	22,000
Stewart Street Elementary	499	22,000
George W. Munroe Elementary	724	31,625
Total	3,122	\$137,500.00

Question #3

Service

Fruits and Vegetables will be served daily from 2:00 pm – 3:00 pm depending upon individual school schedules in an effort to promote and reinforce healthy eating habits. We will serve all children daily throughout the 2010-2011 school term. All school staff will model healthy eating habits as they participate in the fresh fruits and vegetables program.

Partners

The internal and external partners are outlined in the chart below

Internal	External	
Gadsden County School Board	IFAS Extension Service	
District Superintendent	FL Dept. of Agric. and Consumer Services	
Director of Elementary Education	FL A&M University	
Fresh Fruits and Vegetables School Team	FL "Farm to School" Program	
Gadsden Food Services Team	Gadsden County Health Department	
Pre-K Health Services Coordinator	WIC	
Head Start/Pre-K Office Staff	WFSU Nutritional/Information Program	
	Produce for Better Health Foundation	
	Dr. Tibby, DDS	
	FL Dept. of Health	
	Capital Health Plan	

Question #5

Plan for promoting the USDA Fresh Fruit and Vegetable Program

- School-Wide Assessment of Key Players includes Administrators, Faculty, Staff, Parents and Students
 - Determine the perceived needs of the students and the potential impact to be gained from receiving a nutritious snack
 - Determine knowledge levels of key players regarding the nutritional facts of fruits and vegetables
 - Determine the intake levels of fruits and vegetables on a daily/weekly basis
- 2) Create And Disseminate Information to Announce the "Kick-Off" of The Fruits And Vegetables Program
 - a. Newsletters, flyers and bulletin boards w/ a fruit and vegetable mascot
 - i. Announcing program start date
 - ii. Identifying the sponsors
 - iii. Identifying the school's program contact
 - iv. Enumerating benefits of the program
 - b. School-wide assembly to include parents and community as guests
 - i. Disseminate nutritional guides
 - ii. Partners/Guest speakers to pledge and provide support for the program
 - iii. Identify point of contact person(s)
 - iv. Provide samples of various fruits and vegetables
- 3) Dissemination of Periodic Impact Reports to Key Players
 - a. Quarterly reports to District Office
 - b. Quarterly newsletters to parents, community and community partners
 - i. Community centers
 - ii. After-school programs
 - iii. Local and faith based organizations
 - c. Monthly reports to scho@ada53rdstl61ors, faculty and staff

Education Activities to Support the USDA Fruit and Vegetable Program

- 1) "Kick-off "assembly to announce the program.
 - a. Disseminate nutritional guides
 - b. Partners/Guest speakers to pledge and provide support for the program
 - c. Identify point of contact person(s)
 - d. Provide samples of various fruits and vegetables
- 2) During and after the service of the fresh fruit or vegetable, a nutritional activity will be incorporated into the daily curriculum for all grade levels. Additionally, pre/post surveys to determine educational and nutritional needs. Surveys will assess:
 - a. nutritional content of various fruits and vegetables
 - b. origins and classifications of fruits and vegetables
 - c. various ways to prepare fruits and vegetables
 - d. impact/benefits of intake of fruits and vegetables
 - e. appropriate size/portions
- 3) Meal/Snack Creations mini-festivals held in conjunction with parent expos where upper grades students will create meals/snacks based on lessons learned throughout the year and that will be presented to parents and community partners based on nutritional guidelines and teacher-generated rubrics. Meals and snacks will demonstrate:
 - a. appropriate size and portion
 - b. calculation of nutritional content (i.e. calories, carbohydrates, protein, etc.)
 - c. variety of uses
 - d. creativity of "easy to prepare" meals and snacks
- 4) Community Partners, Collaborators and Guest Speakers to present on various nutritional and health topics with a follow-up survey to determine students awareness and growth of topic presented.

*SIGNATURES

(All original signatures are required)

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and procedures established by the USDA. Further, we agree to participate in any USDA-sponsored evaluations and to provide the information requested by the specified deadlines. Please provide signatures for all the contact persons listed below or equivalent positions as determined by the school. Also, please indicate which individual will be the primary contact person by placing an "X" in the corresponding box to the left of the applicable position title.

*School Food Service Manager Catherine Roberts
(print name)
*Signature Catherin Roberts Date 3-11-10
E-mail address Roberts Ca @ mail. gcps. K12. fl.us
Phone Number 850 - 875 - 7254
(print name) Or Verna Norris
(print name)
*Signature Date 3/11/10 E-mail address norrisva mail. gcps. #1. us
= " \ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\
E-mail address Novrisva Mailige ps, +1. 4-3
Phone Number 850 875 8800 ***
(print name)
Signature Paula milton Date 3-12-10
Signature Paula milton Date 3-12-10 E-mail address Milton Pa Mail. 9cps. K12. fl. us
Phone Number 850 - 627 - 9651
*District Superintendent
(print name)
*SignatureDate
E-mail address
Phone Number

If a local board of education is require signature with date of the board authority of	d to approve a grant, please include the on this page with contact information.
*Board of Education Authority(print name)	Date
*Signature	
E-mail address	
Phone number	

School Profile

Application to Participate in the USDA Fresh Fruit and Vegetable Program July 1, 2010 through June 30, 2011

*Required data on pages 1-4

SCHOOL INFORMATION

*School Name Gretna Elementary
*Address 706 Martin Luther King, Jr. Blvd, Gretna, FL 32332
*Name of LEA <u>Gadsden County School Board</u> LEA/Site Number <u>0171</u>
SCHOOL DATA
*Current school enrollment <u>341</u> for January <u>or February</u>
Grade levels Pre- K – 5 th
Meals offered (check all that apply): SBP 🔟 NSLP 🔟 Afterschool Snacks 🔟
* Percent (approximately) of student enrollment who are: White82%_African American18%_HispanicAmerican Indian or Alaskan NativeOther Race/Ethnic Group
*Number of students who are eligible for free/reduced-price meals for: January or February Percent of Students who qualify for Free Meals 87% Percent of Students who qualify for Reduced-price Meals 6% Average Daily Participation (as a percentage) 92.8%
Food preparation method (<u>on-site</u> , satellite, vended, otherexplain):
Does your school use a food service management company? Yes No ☑ Before school care available? Yes No ☑ After school care available? Yes ☑ No

*School Proposal

Tell us briefly how your school intends to implement the USDA Fresh Fruit and Vegetable Program. Respond separately to each of the following questions. Responses to all questions should be limited to two pages.

- Discuss the members of the school team and how each will function to implement the program in the school.
- 2. Briefly describe the method that will be used to distribute the fresh fruits and vegetables to students. For example, are you planning to have carts or stands in the hallways, or offer fruits and vegetables in the classrooms? What times of day would the fruits and vegetables be made available? Include any anticipated large equipment expenditures.
- 3. How many times a week will your school serve fruits and vegetables?
- 4. List the internal and external partners that will collaborate to make the USDA Fresh Fruit and Vegetable Program successful.
- Describe the plan for promoting the USDA Fresh Fruit and Vegetable Program to students, teachers, families, and the community.
- Describe the nutrition education activities planned to support the USDA Fresh Fruit and Vegetable Program.

INCLUDE THE FOLLOWING STAFFING INFORMATION:	
Name and Position of Contact Person for School	5,991-15-457-197-449
E-mail Address for Contact	
Phone Number for Contact	

Members of the School Team – The team will collaborate on all levels of creation and implementation of the Fresh Fruits and Vegetables Program. Each of the members of the team represents a vital role in delivery of an effective and successful program via active links to students, parents and the community.

- 1) Principal/Assistant Principal
 - a. Oversee implementation of program objectives
 - b. Facilitate communication between team and key partners
 - c. Monitor daily delivery activities
- 2) Cafeteria Manager/Supervisor
 - Establish and implement a delivery and tracking system for fruits and vegetables
 - b. Order supplies
 - Submit monthly reports to school team and district food service department
- 3) Parent Liaison
 - Coordinate delivery of all correspondence to parents and community partners regarding the implementation and progress of the Program
 - b. Disseminate and collect data from parent surveys regarding the effectiveness of the program
 - Create and submit quarterly flyers to promote and inform parents on progress of the program
- 4) Member of District's Food Service Team
 - a. Attend at least two (2) school team meetings per school year
 - Provide feedback regarding adherence of Program to federal, state and local food service guidelines
 - c. Provide report to district and appropriate program sponsors regarding implementation and effectiveness of the program (report will be generated from cafeteria manager and parent liaison data).
- 5) Grade-Group Chairperson
 - a. Collect and submit data (daily) from individual grade level teachers on number of students to be served to the cafeteria manager
 - b. Disseminate and collect a pre/post survey (generated by the school team) to teachers to determine the effectiveness of delivery of the Program (i.e. increase in student focus and performance, decrease in behavioral concerns, improved health, less absenteeism)
- 6) Custodian
 - a. Oversee distribution of custodial supplies
 - b. Ensure all garbage is collected and properly disposed

Ouestion #2

Method of Delivery for Fresh Fruits and Vegetables Program

Daily, between the hours of 2:00 pm and 3:00 pm and depending on individual school schedules the cafeteria staff will:

- 1) prepare fruits and vegetables according to daily student count
- 2) deliver, via cart, to individual classrooms of lower grades, $Pre-K-1^{st}$
- coordinate with grade group chairperson who will pick-up and deliver fruits and vegetables for upper grades, 2nd – 5th

Upon delivery of fruits and vegetables, each classroom teacher will:

- 1) disseminate foods to students
- 2) discuss daily nutrition activity related to fruit or vegetable served
- 3) collect trash and leave for school's janitorial/maintenance staff to dispose

The estimated cost of carts, serving bins, food storage and garbage bags for eight (8) district school sites, grade levels $Pre-K-5^{th}$ is $$__137,500_$. Please see the chart below that shows per site allocations.

Fresh Fruits and Vegetables Program		
School Site	Enrollment	Estimated Equipment Expenditures
Gadsden Elementary Magnet	139	\$ 5,500
Chattahoochee Elementary	228	9,625
Gretna Elementary	341	15,125
St. John Elementary	343	15,125
Greensboro Elementary	352	16,500
Havana Elementary	496	22,000
Stewart Street Elementary	499	22,000
George W. Munroe Elementary	724	31,625
Total	3,122	\$137,500.00

Ouestion #3

Service

Fruits and Vegetables will be served daily from 2:00 pm - 3:00 pm depending upon individual school schedules in an effort to promote and reinforce healthy eating habits. We will serve all children daily throughout the 2010-2011 school term. All school staff will model healthy eating habits as they participate in the fresh fruits and vegetables program.

Partners

The internal and external partners are outlined in the chart below

Internal	External	
Gadsden County School Board	IFAS Extension Service	
District Superintendent	FL Dept. of Agric. and Consumer Services	
Director of Elementary Education	FL A&M University	
Fresh Fruits and Vegetables School Team	FL "Farm to School" Program	
Gadsden Food Services Team	Gadsden County Health Department	
Pre-K Health Services Coordinator	WIC	
Head Start/Pre-K Office Staff	WFSU Nutritional/Information Program	
	Produce for Better Health Foundation	
	Dr. Tibby, DDS	
	FL Dept. of Health	
	Capital Health Plan	

Question #5

Plan for promoting the USDA Fresh Fruit and Vegetable Program

- School-Wide Assessment of Key Players includes Administrators, Faculty, Staff, Parents and Students
 - a. Determine the perceived needs of the students and the potential impact to be gained from receiving a nutritious snack
 - b. Determine knowledge levels of key players regarding the nutritional facts of fruits and vegetables
 - Determine the intake levels of fruits and vegetables on a daily/weekly basis
- Create And Disseminate Information to Announce the "Kick-Off" of The Fruits And Vegetables Program
 - a. Newsletters, flyers and bulletin boards w/ a fruit and vegetable mascot
 - i. Announcing program start date
 - ii. Identifying the sponsors
 - iii. Identifying the school's program contact
 - iv. Enumerating benefits of the program
 - b. School-wide assembly to include parents and community as guests
 - i. Disseminate nutritional guides
 - ii. Partners/Guest speakers to pledge and provide support for the program
 - iii. Identify point of contact person(s)
 - iv. Provide samples of various fruits and vegetables
- 3) Dissemination of Periodic Impact Reports to Key Players
 - a. Quarterly reports to District Office
 - b. Quarterly newsletters to parents, community and community partners
 - i. Community centers
 - ii. After-school programs
 - iii. Local and faith based organizations
 - c. Monthly reports to school agera in of the flors, faculty and staff

Education Activities to Support the USDA Fruit and Vegetable Program

- 1) "Kick-off "assembly to announce the program.
 - a. Disseminate nutritional guides
 - b. Partners/Guest speakers to pledge and provide support for the program
 - c. Identify point of contact person(s)
 - d. Provide samples of various fruits and vegetables
- 2) During and after the service of the fresh fruit or vegetable, a nutritional activity will be incorporated into the daily curriculum for all grade levels. Additionally, pre/post surveys to determine educational and nutritional needs. Surveys will assess:
 - a. nutritional content of various fruits and vegetables
 - b. origins and classifications of fruits and vegetables
 - c. various ways to prepare fruits and vegetables
 - d. impact/benefits of intake of fruits and vegetables
 - e. appropriate size/portions
- 3) Meal/Snack Creations mini-festivals held in conjunction with parent expos where upper grades students will create meals/snacks based on lessons learned throughout the year and that will be presented to parents and community partners based on nutritional guidelines and teacher-generated rubrics. Meals and snacks will demonstrate:
 - a. appropriate size and portion
 - b. calculation of nutritional content (i.e. calories, carbohydrates, protein, etc.)
 - c. variety of uses
 - d. creativity of "easy to prepare" meals and snacks
- 4) Community Partners, Collaborators and Guest Speakers to present on various nutritional and health topics with a follow-up survey to determine students awareness and growth of topic presented.

*SIGNATURES

(All original signatures are required)

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and procedures established by the USDA. Further, we agree to participate in any USDA-sponsored evaluations and to provide the information requested by the specified deadlines. Please provide signatures for all the contact persons listed below or equivalent positions as determined by the school. Also, please indicate which individual will be the primary contact person by placing an "X" in the corresponding box to the left of the applicable position title.

(1/4, 1)
*School Food Service Manager MARY Daven port
(print name)
*Signature MMy Daveryor Date 3/12/10
E-mail address Daven port Ma mail, geps. K12. fl. us
Phone Number (850) 856-5249
-*School Principal Delshuana Jackson
(print name)
*Signature Date 3 12 10
E-mail address jack and 4400-enhargmail.com jacksand wmail.gcps.k12.fl.&
Phone Number \$51. \$56. 5249
□ Food Service Director Paula millon (print name)
Signature Poula milton Date 3-12-10
E-mail address Milton Pamail, gcps. K12. fl. us
Phone Number 850-627-9451
*District Superintendent (print name)
*SignatureDate
E-mail address
Phone Number

If a local board of education is require signature with date of the board authority	d to approve a grant, please include the on this page with contact information.
*Board of Education Authority(print name)	Date
*Signature	
E-mail address	
Phone number	

School Profile

Application to Participate in the USDA Fresh Fruit and Vegetable Program July 1, 2010 through June 30, 2011

*Required data on pages 1-4

SCHOOL INFORMATION

*School Name Chattahoochee Elementary
*Address 335 Maple Street, Chattahoochee, FL 32324
*Name of LEA Gadsden County School Board LEA/Site Number 0151
SCHOOL DATA
*Current school enrollment <u>228</u> for January or February <u>\equiv</u>
Grade levels Pre- K – 5 th
Meals offered (check all that apply): SBP <u> </u> NSLP <u> </u> Afterschool Snacks <u> </u>
* Percent (approximately) of student enrollment who are:
*Number of students who are eligible for free/reduced-price meals for: January or February Percent of Students who qualify for Free Meals 88% Percent of Students who qualify for Reduced-price Meals 6% Average Daily Participation (as a percentage) 89.7%
Food preparation method (<u>on-site</u> , satellite, vended, otherexplain):
Does your school use a food service management company? Yes No

*School Proposal

Tell us briefly how your school intends to implement the USDA Fresh Fruit and Vegetable Program. Respond separately to each of the following questions. Responses to all questions should be limited to two pages.

- Discuss the members of the school team and how each will function to implement the program in the school.
- 2. Briefly describe the method that will be used to distribute the fresh fruits and vegetables to students. For example, are you planning to have carts or stands in the hallways, or offer fruits and vegetables in the classrooms? What times of day would the fruits and vegetables be made available? Include any anticipated large equipment expenditures.
- 3. How many times a week will your school serve fruits and vegetables?
- List the internal and external partners that will collaborate to make the USDA Fresh Fruit and Vegetable Program successful.
- Describe the plan for promoting the USDA Fresh Fruit and Vegetable Program to students, teachers, families, and the community.
- Describe the nutrition education activities planned to support the USDA Fresh Fruit and Vegetable Program.

INCLUDE THE FOLLOWING STAFFING INFORMATION:	
Name and Position of Contact Person for S	School
E-mail Address for Contact	
Phone Number for Contact	

Ouestion #1

Members of the School Team – The team will collaborate on all levels of creation and implementation of the Fresh Fruits and Vegetables Program. Each of the members of the team represents a vital role in delivery of an effective and successful program via active links to students, parents and the community.

- 1) Principal/Assistant Principal
 - a. Oversee implementation of program objectives
 - b. Facilitate communication between team and key partners
 - c. Monitor daily delivery activities
- 2) Cafeteria Manager/Supervisor
 - Establish and implement a delivery and tracking system for fruits and vegetables
 - b. Order supplies
 - Submit monthly reports to school team and district food service department
- 3) Parent Liaison
 - a. Coordinate delivery of all correspondence to parents and community partners regarding the implementation and progress of the Program
 - b. Disseminate and collect data from parent surveys regarding the effectiveness of the program
 - c. Create and submit quarterly flyers to promote and inform parents on progress of the program
- 4) Member of District's Food Service Team
 - a. Attend at least two (2) school team meetings per school year
 - Provide feedback regarding adherence of Program to federal, state and local food service guidelines
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 to teachers to determine the effectiveness of delivery of the Program (i.e.
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George W. Munroe Elementary	724	31,625
Total	3,122	\$137,500.00

Question #3

Service

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District Superintendent	FL Dept. of Agric. and Consumer Services
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Pre-K Health Services Coordinator	WIC
Head Start/Pre-K Office Staff	WFSU Nutritional/Information Program
	Produce for Better Health Foundation
	Dr. Tibby, DDS
	FL Dept. of Health
	Capital Health Plan

Question #5

Plan for promoting the USDA Fresh Fruit and Vegetable Program

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 - i. Community centers
 - ii. After-school programs
 - iii. Local and faith based organizations
 - c. Monthly reports to school age 69 of the fors, faculty and staff

Education Activities to Support the USDA Fruit and Vegetable Program

- 1) "Kick-off "assembly to announce the program.
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 - d. Provide samples of various fruits and vegetables
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 - d. impact/benefits of intake of fruits and vegetables
 - e. appropriate size/portions
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 - a. appropriate size and portion
 - b. calculation of nutritional content (i.e. calories, carbohydrates, protein, etc.)
 - c. variety of uses
 - d. creativity of "easy to prepare" meals and snacks
- 4) Community Partners, Collaborators and Guest Speakers to present on various nutritional and health topics with a follow-up survey to determine students awareness and growth of topic presented.

*SIGNATURES

(All original signatures are required)

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and procedures established by the USDA. Further, we agree to participate in any USDA-sponsored evaluations and to provide the information requested by the specified deadlines. Please provide signatures for all the contact persons listed below or equivalent positions as determined by the school. Also, please indicate which individual will be the primary contact person by placing an "X" in the corresponding box to the left of the applicable position title.

*School Food Service Manager Name Sutter			
(print name)			
Signature Sland Butter Date 31210			
E-mail address Butter Ramail. gaps. K12 A. us			
Phone Number 850 - 663 - 8883			
*School Principal Abbye G. Dixon			
(print name)			
Signature Aby Dix Date 3/12/10			
E-mail address dixonacomal.gcps. K12. fl. 45			
Phone Number 850- (063- 4373			
D. 1			
Food Service Director PAUJA M: 1+6N			
Food Service Director PAUIA W1: 1+6N (print name) Signature Paula milton Date 3-12-10			
(print name)			
Signature Paula Milton Date 3-12-10			
Signature Paula mieta Date 3-12-10 =-mail address Milton Pamail.qcps. K12.fl.us			
Signature Paula mieta Date 3-12-10 =-mail address Milton Pamail.qcps. K12.fl.us			
Signature Paula mieta Date 3-12-10 E-mail address Milton Pamail: gcps. K12. Fl. us Phone Number 850 - 627 - 9451			
Signature Paula mieta Date 3-12-10 E-mail address Milton Pa mail: gcps. K12Fl. us Phone Number 850 - 627 - 9451 This in the property of t			
Signature Paula mieta			

If a local board of education is required to a signature with date of the board authority on this	pprove a grant, please include the page with contact information.
*Board of Education Authority(print name)	Date
*Signature	
E-mail address	
Phone number	

School Profile

Application to Participate in the USDA Fresh Fruit and Vegetable Program July 1, 2010 through June 30, 2011

*Required data on pages 1-4

SCHOOL INFORMATION

*School Name Greensboro Elementary
*Address 559 Greensboro Hwy., Quincy, FL 32351
*Name of LEA <u>Gadsden County School Board</u> LEA/Site Number <u>0141</u>
SCHOOL DATA
*Current school enrollment <u>352</u> for January or February <u>□</u>
Grade levels Pre- K – 5 th
Meals offered (check all that apply): SBP <u> </u> NSLP <u> </u> Afterschool Snacks <u> </u>
* Percent (approximately) of student enrollment who are:
*Number of students who are eligible for free/reduced-price meals for: January or February Percent of Students who qualify for Free Meals 88% Percent of Students who qualify for Reduced-price Meals 5% Average Daily Participation (as a percentage) 90.8%
Food preparation method (on-site, satellite, vended, otherexplain):
Does your school use a food service management company? Yes No Before school care available? Yes No After school care available? Yes No

*School Proposal

Tell us briefly how your school intends to implement the USDA Fresh Fruit and Vegetable Program. Respond separately to each of the following questions. Responses to all questions should be limited to two pages.

- Discuss the members of the school team and how each will function to implement the program in the school.
- 2. Briefly describe the method that will be used to distribute the fresh fruits and vegetables to students. For example, are you planning to have carts or stands in the hallways, or offer fruits and vegetables in the classrooms? What times of day would the fruits and vegetables be made available? Include any anticipated large equipment expenditures.
- 3. How many times a week will your school serve fruits and vegetables?
- 4. List the internal and external partners that will collaborate to make the USDA Fresh Fruit and Vegetable Program successful.
- Describe the plan for promoting the USDA Fresh Fruit and Vegetable Program to students, teachers, families, and the community.
- Describe the nutrition education activities planned to support the USDA Fresh Fruit and Vegetable Program.

INCLUDE THE FOLLOWING STAFFING INF	
Name and Position of Contact Person for Sch	ool
E-mail Address for Contact	
Phone Number for Contact	

Members of the School Team – The team will collaborate on all levels of creation and implementation of the Fresh Fruits and Vegetables Program. Each of the members of the team represents a vital role in delivery of an effective and successful program via active links to students, parents and the community.

- 1) Principal/Assistant Principal
 - a. Oversee implementation of program objectives
 - b. Facilitate communication between team and key partners
 - c. Monitor daily delivery activities
- 2) Cafeteria Manager/Supervisor
 - Establish and implement a delivery and tracking system for fruits and vegetables
 - b. Order supplies
 - Submit monthly reports to school team and district food service department
- 3) Parent Liaison
 - a. Coordinate delivery of all correspondence to parents and community partners regarding the implementation and progress of the Program
 - b. Disseminate and collect data from parent surveys regarding the effectiveness of the program
 - c. Create and submit quarterly flyers to promote and inform parents on progress of the program
- 4) Member of District's Food Service Team
 - a. Attend at least two (2) school team meetings per school year
 - Provide feedback regarding adherence of Program to federal, state and local food service guidelines
 - c. Provide report to district and appropriate program sponsors regarding implementation and effectiveness of the program (report will be generated from cafeteria manager and parent liaison data).
- 5) Grade-Group Chairperson
 - a. Collect and submit data (daily) from individual grade level teachers on number of students to be served to the cafeteria manager
 - b. Disseminate and collect a pre/post survey (generated by the school team) to teachers to determine the effectiveness of delivery of the Program (i.e. increase in student focus and performance, decrease in behavioral concerns, improved health, less absenteeism)
- 6) Custodian
 - a. Oversee distribution of custodial supplies
 - b. Ensure all garbage is collected and properly disposed

Method of Delivery for Fresh Fruits and Vegetables Program

Daily, between the hours of 2:00 pm and 3:00 pm and depending on individual school schedules the cafeteria staff will:

- 1) prepare fruits and vegetables according to daily student count
- 2) deliver, via cart, to individual classrooms of lower grades, Pre-K 1st
- 3) coordinate with grade group chairperson who will pick-up and deliver fruits and vegetables for upper grades, $2^{nd} 5^{th}$

Upon delivery of fruits and vegetables, each classroom teacher will:

- 1) disseminate foods to students
- 2) discuss daily nutrition activity related to fruit or vegetable served
- 3) collect trash and leave for school's janitorial/maintenance staff to dispose

The estimated cost of carts, serving bins, food storage and garbage bags for eight (8) district school sites, grade levels $Pre-K-5^{th}$ is $$_137,500$. Please see the chart below that shows per site allocations.

Fresh Fruits and Vegetables Program		
School Site	Enrollment	Estimated Equipment Expenditures
Gadsden Elementary Magnet	139	\$ 5,500
Chattahoochee Elementary	228	9,625
Gretna Elementary	341	15,125
St. John Elementary	343	15,125
Greensboro Elementary	352	16,500
Havana Elementary	496	22,000
Stewart Street Elementary	499	22,000
George W. Munroe Elementary	724	31,625
Total	3,122	\$137,500.00

Question #3

Service

Fruits and Vegetables will be served daily from 2:00 pm - 3:00 pm depending upon individual school schedules in an effort to promote and reinforce healthy eating habits. We will serve all children daily throughout the 2010-2011 school term. All school staff will model healthy eating habits as they participate in the fresh fruits and vegetables program.

Partners

The internal and external partners are outlined in the chart below

Internal	External
Gadsden County School Board	IFAS Extension Service
District Superintendent	FL Dept. of Agric. and Consumer Services
Director of Elementary Education	FL A&M University
Fresh Fruits and Vegetables School Team	FL "Farm to School" Program
Gadsden Food Services Team	Gadsden County Health Department
Pre-K Health Services Coordinator	WIC
Head Start/Pre-K Office Staff	WFSU Nutritional/Information Program
	Produce for Better Health Foundation
	Dr. Tibby, DDS
	FL Dept. of Health
	Capital Health Plan

Question #5

Plan for promoting the USDA Fresh Fruit and Vegetable Program

- 1) School-Wide Assessment of Key Players includes Administrators, Faculty, Staff, Parents and Students
 - a. Determine the perceived needs of the students and the potential impact to be gained from receiving a nutritious snack
 - b. Determine knowledge levels of key players regarding the nutritional facts of fruits and vegetables
 - c. Determine the intake levels of fruits and vegetables on a daily/weekly basis
- 2) Create And Disseminate Information to Announce the "Kick-Off" of The Fruits And Vegetables Program
 - a. Newsletters, flyers and bulletin boards w/ a fruit and vegetable mascot
 - i. Announcing program start date
 - ii. Identifying the sponsors
 - iii. Identifying the school's program contact
 - iv. Enumerating benefits of the program
 - b. School-wide assembly to include parents and community as guests
 - i. Disseminate nutritional guides
 - ii. Partners/Guest speakers to pledge and provide support for the program
 - iii. Identify point of contact person(s)
 - iv. Provide samples of various fruits and vegetables
- 3) Dissemination of Periodic Impact Reports to Key Players
 - a. Quarterly reports to District Office
 - Quarterly newsletters to parents, community and community partners
 - i. Community centers
 - ii. After-school programs
 - iii. Local and faith based organizations
 c. Monthly reports to school administrators, faculty and staff

Education Activities to Support the USDA Fruit and Vegetable Program

- 1) "Kick-off" assembly to announce the program.
 - a. Disseminate nutritional guides
 - b. Partners/Guest speakers to pledge and provide support for the program
 - c. Identify point of contact person(s)
 - d. Provide samples of various fruits and vegetables
- 2) During and after the service of the fresh fruit or vegetable, a nutritional activity will be incorporated into the daily curriculum for all grade levels. Additionally, pre/post surveys to determine educational and nutritional needs. Surveys will assess:
 - a. nutritional content of various fruits and vegetables
 - b. origins and classifications of fruits and vegetables
 - c. various ways to prepare fruits and vegetables
 - d. impact/benefits of intake of fruits and vegetables
 - e. appropriate size/portions
- 3) Meal/Snack Creations mini-festivals held in conjunction with parent expos where upper grades students will create meals/snacks based on lessons learned throughout the year and that will be presented to parents and community partners based on nutritional guidelines and teacher-generated rubrics. Meals and snacks will demonstrate:
 - a. appropriate size and portion
 - b. calculation of nutritional content (i.e. calories, carbohydrates, protein, etc.)
 - c. variety of uses
 - d. creativity of "easy to prepare" meals and snacks
- 4) Community Partners, Collaborators and Guest Speakers to present on various nutritional and health topics with a follow-up survey to determine students awareness and growth of topic presented.

*SIGNATURES

(All original signatures are required)

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and procedures established by the USDA. Further, we agree to participate in any USDA-sponsored evaluations and to provide the information requested by the specified deadlines. Please provide signatures for all the contact persons listed below or equivalent positions as determined by the school. Also, please indicate which individual will be the primary contact person by placing an "X" in the corresponding box to the left of the applicable position title.

0.11

*School Food Service Manager Lauertha Rittman
(print name)
*Signature Lawtha Rittman RJ Date 3/12/16
E-mail address Riffman Lamail. gcps. K12.fl. us
Phone Number (850) 442-6327
(print name)
$O(10^{-10})$
*Signature Ella M. Ponder Date 3/12/2010
E-mail address Ponder E @ mail. gcps. K12. Fl. us
Phone Number (850) 442-6327
Food Service Director Paula m: Ho (print name)
Signature Paulo milton Date 3-12-10
Signature <u>Paula miltan</u> E-mail address Milton Pa mail: gcps. K12. Fl. us
Phone Number 850 - 627 - 9651
Phone Number DD Wall Turb
*District Superintendent
(print name)
*SignatureDate
E-mail address
Phone Number

If a local board of education is require signature with date of the board authority of	d to approve a grant, please include the on this page with contact information.
*Board of Education Authority (print name)	Date
*Signature	
E-mail address	
Phone number	

School Profile

Application to Participate in the USDA Fresh Fruit and Vegetable Program July 1, 2010 through June 30, 2011

*Required data on pages 1-4

SCHOOL INFORMATION

*School Name Gadsden Elementary Magnet
*Address 500 W. King Street, Quincy, FL 32351
*Name of LEA Gadsden County School Board LEA/Site Number 0101
SCHOOL DATA
*Current school enrollment <u>139</u> for January <u></u> or February <u>✓</u>
Grade levels Pre- K – 5 th
Meals offered (check all that apply): SBP <a> NSLP <a> Afterschool Snacks <a> <a> <a> <a> <a> <a> <a> <a> <a> <a>
* Percent (approximately) of student enrollment who are: 3%_White83%_African American9%_HispanicAmerican Indian or Alaskan Native5%_Other Race/Ethnic Group
*Number of students who are eligible for free/reduced-price meals for: January or February Percent of Students who qualify for Free Meals
Food preparation method (on-site, satellite, vended, otherexplain):
Does your school use a food service management company? Yes No Before school care available? Yes No No After school care available? Yes No No

*School Proposal

Tell us briefly how your school intends to implement the USDA Fresh Fruit and Vegetable Program. Respond separately to each of the following questions. Responses to all questions should be limited to two pages.

- Discuss the members of the school team and how each will function to implement the program in the school.
- 2. Briefly describe the method that will be used to distribute the fresh fruits and vegetables to students. For example, are you planning to have carts or stands in the hallways, or offer fruits and vegetables in the classrooms? What times of day would the fruits and vegetables be made available? Include any anticipated large equipment expenditures.
- 3. How many times a week will your school serve fruits and vegetables?
- 4. List the internal and external partners that will collaborate to make the USDA Fresh Fruit and Vegetable Program successful.
- Describe the plan for promoting the USDA Fresh Fruit and Vegetable Program to students, teachers, families, and the community.
- Describe the nutrition education activities planned to support the USDA Fresh Fruit and Vegetable Program.

INCLUDE THE FOLLOWING STAFFING INFORMATION:		
Name and Position of Contac	t Person for School	
E-mail Address for Contact		
Phone Number for Contact		

Members of the School Team – The team will collaborate on all levels of creation and implementation of the Fresh Fruits and Vegetables Program. Each of the members of the team represents a vital role in delivery of an effective and successful program via active links to students, parents and the community.

- 1) Principal/Assistant Principal
 - a. Oversee implementation of program objectives
 - b. Facilitate communication between team and key partners
 - c. Monitor daily delivery activities
- 2) Cafeteria Manager/Supervisor
 - Establish and implement a delivery and tracking system for fruits and vegetables
 - b. Order supplies
 - Submit monthly reports to school team and district food service department
- 3) Parent Liaison
 - a. Coordinate delivery of all correspondence to parents and community partners regarding the implementation and progress of the Program
 - b. Disseminate and collect data from parent surveys regarding the effectiveness of the program
 - Create and submit quarterly flyers to promote and inform parents on progress of the program
- 4) Member of District's Food Service Team
 - a. Attend at least two (2) school team meetings per school year
 - Provide feedback regarding adherence of Program to federal, state and local food service guidelines
 - c. Provide report to district and appropriate program sponsors regarding implementation and effectiveness of the program (report will be generated from cafeteria manager and parent liaison data).
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Ouestion #5

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*SIGNATURES

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*School Food Service Manager Linda Jail
(print name)
*Signature Sunder Date DS-1-10
E-mail address Sailor L@ mail.gcps. K12.fl.us
Phone Number 850-627-7557
-*School Principal Elijah Key, Jr.
(print name)
*Signature Light Leg of Date 3/12/2010
*Signature Link Key & Mail, 9CDS. K12. fl. us
Phone Number (850) 627 - 7557 ext 2109
S Food Service Director Paula millon (print name)
Signature Paulo milton Date 3-12-10
E-mail address Milton Pamail. gcps. KIZ flus
Phone Number 850-627-9651
T *Bi-twi-t Comparinter days
The image of the i
*SignatureDate
E-mail address
Phone Number

If a local board of education is require signature with date of the board authority	ed to approve a grant, please include the on this page with contact information.
*Board of Education Authority(print name)	Date
*Signature	
E-mail address	
Phone number	

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA I	TEM NO.	8c

DATE OF SCHOOL BOARD MEETING: March 23, 2010

TITLE OF AGENDA ITEMS: Contract for Federal Funds Consultation in accordance with

direction from the Florida Department of Education

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

Pursuant to the request from the Director of Administrative Services for the Florida Department of Education, Board approval is requested for a contract with Joseph Knicely, C.P.A. for the period March 17, 2010 to April 16, 2010.

FUND SOURCE:

Federal Indirect Cost in the General Fund

AMOUNT:

\$14,400.00

PREPARED BY:

Bonnie Wood

POSITION:

Assistant Superintendent for Business Services

Subject: Audit Resolutions and Recommendation for Consultant

From: "Asbury, Martha" < Martha. Asbury@fldoe.org>

Date: Fri, 12 Mar 2010 10:26:49 -0500 **To:** <jamesr@mail.gcps.k12.fl.us>

CC: <woodb@mail.gcps.k12.fl.us>, "Champion, Linda" <Linda.Champion@fldoe.org>, "Smith, Alricky" <Alricky.Smith@fldoe.org>, "Clayton, Ed" <Ed.Clayton@fldoe.org>, "Manalo, Jon" <Jon.Manalo@fldoe.org>, "Keele, David" <David.Keele@fldoe.org>, <joe.knicely@gmail.com>

Dear Superintendent James:

Attached are the two audit resolution letters that we discussed on the telephone the other evening. You will not that each letter, instead of specifying a date for the restoration of the funds, asks to to provide a planned schedule for the restoration of the funds. Please take into consideration that it is likely that there will be additional restorations specified in the final DOE monitoring report and in the resolution of the Auditor General's findings for 2008-09 which are still preliminary and tentative.

Also as we discussed, the Department has asked that you engage the services of a consultant who is knowledgeable about federal fiscal requirements. One such person, who we highly recommend, is Mr. Joseph Knicely. Mr. Knicely is a CPA with extensive experience with federal programs. He can be reached by telephone at 850/509-1309 or by email at joe.knicely@gmail.com.

I want to reiterate, on behalf of all of the DOE staff who are involved in this effort, that we remain available to work collaboratively with you and your staff in the appropriate resolution of all the audit and monitoring issues. Please do not hesitate to contact us whenever we can be of assistance.

Martha

Martha K. Asbury Director, Administrative Services Florida Department of Education 850/245-0420

Gadsden County Follow-up - Auditor General Report #2009-188.pdf	Content-Description	Gads Follo Gene #200
	Content-Type:	appli
	Content-Encoding:	baset

Gadsden County Follow-up - Auditor General Report #2008-126.pdf	Content-Description:	Gads Follo Gene #200
	Content-Type:	appli

School Board of Gadsden County, Florida CONTRACTUAL AGREEMENT Fiscal Year: 2009-2010

This contractual agreement is made between the <u>School Board of Gadsden County, Florida</u>, a school district, referred to as the "Recipient", organized and existing under the laws of the State of Florida, with its principal place of business at 35 Martin Luther King., Jr. Blvd, City of Quincy, County of Gadsden, State of Florida, herein referred to as the Board, (also referred to as the District) and <u>Joseph H. Knicely, C.P.A.</u> herein referred to as "Contractor".

NOW, THEREFORE, the parties agree as follows:

ARTICLE 1. SCOPE OF SERVICES

The CONTRACTOR will provide services defined as follows:

- Assist the District in moving from payment by reimbursement to cash advance for federal Title I and Title II awards.
- 2) Eliminate or reduce the federal questioned costs itemized in the two FLDOE letters to the District dated March 11, 2010.
- 3) Eliminate or reduce the questioned costs itemized in the FLDOE preliminary Federal Programmatic Monitoring report.
- 4) Assist the District in improving internal controls for the administration of Federal Funds.
- 5) Assist in the resolution of the District's federal audit findings.

ARTICLE 2. DURATION OF AGREEMENT

This AGREEMENT shall begin on March 17, 2010 and end no later than April 16, 2010.

ARTICLE 3. PAYMENT

- (a). DISTRICT shall pay the CONTRACTOR upon the receipt of invoices from the CONTRACTOR that includes documentation describing the services that were rendered by the CONTRACTOR.
 - (b). The CONTRACTOR shall be paid \$800.00 per day.

ARTICLE 4. PUBLIC RECORDS

Where applicable, documents prepared pursuant to this AGREEMENT may be subject to Florida's Public Records Law. Refusal of the CONTRACTOR to allow public access to such records shall constitute grounds for cancellation of this AGREEMENT.

ARTICLE 5. ACCESS AND RETENTION OF RECORDS

The DISTRICT shall have access to all CON TRACTOR'S records that are directly pertinent to this AGREEMENT. The CONTRACTOR shall retain all required records for five (5) years after the RECIPIENT makes the final payment and all other pending matters are closed. The CONTRACTOR shall maintain accurate, current, and complete disclosure of all financial and/or activity results/records of the project in accordance with established Federal and District requirements

ARTICLE 6. TERMINATION OF AGREEMENT

have executed this AGREEMENT.

Either party can terminate the contract at any time without cause.

Joseph H. Knicely, C.P.A.

Reginald C. James, Superintendent

IN WITNESS WHEREOF, the School Board of Gadsden County, Florida and

Date

Joseph H. Knicely, CPA

3407 Tallavana Trail • Havana, FL 32333 • 850-509-1309 • 850-539-1042 (Residence)

joe.knicely@gmail.com

Summary of Qualifications

Significant auditing and accounting experience with the State of Florida. Strengths include organization and coordinating staff assignments, financial statement preparation, financial data base queries and reports, financial analysis, cash management, planning and directing financial and operational audits, grant accounting and monitoring, and both centralized and decentralized accounting administration. A self-directed, self-motivated and goal-oriented individual with excellent analytical skills and innovative approaches to problems. Experience and technical expertise to know what works and what doesn't. Good communicator with excellent computer skills.

Professional Experience

Joseph H. Knicely, CPA (a sole proprietorship)

Since retiring from the State of Florida in February 2006, I have been providing accounting and audit services on a contract basis. I have performed management consulting services, account reconciliations, financial statement compilations, and internal audit services.

State of Florida, Tallahassee, FL (1974-2006)

Department of Education

Director of Audit Resolution (2001-2/2006)

I implemented processes to bring the Florida Department of Education (Department) into compliance with the subrecipient monitoring requirements of the Florida Single Audit Act and Federal OMB Circular A-133, Audits of States, Local Governments, and Non-Profit organizations. Such processes included the design of a dynamic computerized risk analysis to identify potentially non-compliant subrecipients, requiring certain subrecipients to contract for an annual audit, and the resolution of reported audit findings. My staff and I participated, with program personnel, in on-site monitoring of high risk subrecipients. I represented the Department on a taskforce led by the Executive Office of the Governor to design procedures and train agency personnel statewide in implementation of the Florida Single Audit Act. Additionally, I assisted management with the resolution of findings in audits of the Department.

Professional Accountant Specialist (1999-2001)

My duties included the supervision of professional and clerical staff who maintained the account code structure, audited requests for disbursement, processed cash receipts, drew Federal funds, purchased and liquidated investments, reconciled the accounting records, and prepared periodic financial reports as specified by State laws or Federal regulations. Reports personally prepared included Schedule of Expenditures of Federal Awards, State Revenue Report, Sales Tax Report, reports required by the Federal Cash Management Improvement Act, and quarterly reports on federal letters of credit. Additionally, I reviewed trust fund cash accounts, invested excess cash, and liquidated investments to meet cash needs.

Office of the Auditor General

Senior Public Accounts Auditor (1987-1999)

As the Auditor In Charge (AIC), I planned and supervised the execution of operational audits of the Executive Office of the Governor and the Department of Management Services including the Division of Retirement, Division of Administrative Hearings, and Commission on Human Relations. As AIC, I planned and supervised the execution of financial audit procedures that served as a basis for the Auditor General's opinion on the fairness of presentation of expenditure account balances for the annual audit of the Financial Statements of the State of Florida. Such procedures included the study and evaluation of internal controls and the use of statistical sampling techniques to control audit costs. My responsibilities required that I interpret laws, ordinances, opinions, rules, regulations, and authorative accounting and audit literature.

Joseph H. Knicely, CPA

Department of Health & Rehabilitative Services

Accountant (1974-1987)

I held several different accounting positions within the former Department of Health and Rehabilitative Services. The duties associated with my last position included the supervision of 5 accounting sections (5 staff members in each section) that collected, deposited, accounted for, and reported on accounts receivable cash collections of \$160 million per year. My most significant accomplishment, in this position, was to plan, locate funding, hire tempory staff, and move 100,000 individual accounts receivable from a manual to an automated process.

Education & Certification

Bachelor of Arts, Florida State University, 1966

Economics, Minor in Business
Post-graduate: 36 hours accounting—GPA=3.5

Certified Public Accountant
Current Florida license # AC0018989

F.A.A. Certified Commercial Pilot

Affiliations & Activities

American Institute of Certified Public Accountants

Past Finance Committee Chairman, John Wesley United Methodist Church

Past President, Tallavana Homeowners' Association

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA AGENDA ITEM NO. _____10a DATE OF SCHOOL BOARD MEETING: March 23, 2010 TITLE OF AGENDA ITEMS: Request to Delete from Capital Assets - Motor Vehicles **DIVISION: Finance Department** PURPOSE AND SUMMARY OF ITEMS: In accordance with Sections 274.04, 274.05 and 274.06, Florida Statutes, Board approval is requested to delete \$117,723.00 plus applicable depreciation from the Capital Assets list of motor vehicles. This action is required based on the information received from the Transportation Director. VIN# **Purchase Price** Inventory Tag # 1T7HR3B26V1153561 \$53,353.00 200112 1BAAHCSA0RF061373 \$51,911.00 200248 1GBE5D1A7BV130227 \$12,459.00 200675 REVENUE: Applicable Funds AMOUNT: \$117,723.00 PREPARED BY: **Bruce James** POSITIONS: **Inventory Control Specialist** INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

Be sure that the Comptroller has signed the budget page.

Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered ______

CHAIRMAN'S SIGNATURE: page(s) numbered ______

RPRT- M1B08 TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/15/10 PAGE- 1
DIST- 20 GADSDEN COUNTY SCHOOL BOARD FIXED ASSET VERIFICATION TIME- 15:50

LOCN- 9003 TRANS.DEPT-SCHOOL BD GADSDEN REQ-01 SEQ-C --MODEL-- ---LOCATION---- C ------DATES----- T 00200112 5000015 BUSES 1T7HR3B26V1153561 97 9003 00 0000 G 07 031497 031210 Y VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000001168 THOMAS 0 53,353.00 10 VEH: 97-100 TAG: 155469 TITLE: TOTAL 53,353.00 CUR VALUE 53,353.00 COM: SPARE - (WRECKED 3/3/10) Dz/2/22 10/27/09 1T75U3B28V1153559 97 9003 00 0000 G 07 031497 092909 Y 00200169 5000015 BUSES VDR: V99999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT----AMOUNT LIF MFG: M000001168 THOMAS 0 53,353.00 10 VEH: 97-098 TAG: 155467 TITLE: 53,353.00 TOTAL CUR VALUE 53,353.00 COM: LAKETHA WILLIAMS 00200248 5000015 BUSES 1BAAHCSAORF061373 94 9003 00 0000 G 07 072694 092909 Y VDR: V99999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF 51,911.00 10 MFG: M000000415 BLUEBIRD 0 VEH: 94-014 TAG: 132585 TITLE: TOTAL 51,911.00 CUR VALUE 51,911.00 COM: SPARE

CNTR 9003 TOTAL 3 ITEMS 158,617.00 COST

RPRT- M1B08 TERMS - FACILITY MANAGEME
DIST- 20 GADSDEN COUNTY SCHOOL BOARD FIXED ASSET VERIFICA
LOCN- 9020 MAINTENANCE DEPARTMENT REQ-01 SEQ-C

TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/15/10 PAGE- 2
FIXED ASSET VERIFICATION TIME- 15:50

-MODEL- --LOCATION--- C -----DATES---- T
-FA NUM- CODE------CLASSIFICATION------DESCRIPTION ---SERIAL NUMBER--- NUMBER CNTR DP BLDG FM N DS ACQRED INVTRY DISPD G

00200675 5000010 HEAVY EQUIPMENT 1GBE5D1A7BV130227 81 9020 00 0000 G 07 052281 031210 Y

VDR: V99999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT------AMOUNT LIF

MFG: M000000005 CHEVROLET O 12,459.00 7
VEH: 81-129 TAG: 57606 TITLE:

TOTAL 12,459.00
COM: DUMP TRUCK CUR VALUE 12,459.00

CNTR 9020 TOTAL 1 ITEMS 12,459.00 COST

RPRT- M1B08 DIST- 20 GADSDEN COUNTY SCHOOL BOARD TERMS - FACILITY MANAGEMENT SERIES FIXED ASSET VERIFICATION

PROCESSED- 03/15/10 PAGE- 3 TIME- 15:50

REQ-01 SEQ-C

--MODEL-- ---LOCATION---- C ------DATES----- T

REQ 01

TOTAL

4 ITEMS

171,076.00 COST -53,353.00 \$117,723.00

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA
AGENDA ITEM NO10b
DATE OF SCHOOL BOARD MEETING: March 23, 2010
TITLE OF AGENDA ITEMS: Request to Delete and Dispose from Capital Assets – Furniture, Fixtures and Equipment
DIVISION: Finance Department
PURPOSE AND SUMMARY OF ITEMS:
In accordance with Sections 274.04, 274.05 and 274.06, Florida Statutes, Board approval is requested to delete \$267,964.18 from the Capital Assets General Ledger, and to dispose of the said property with Creative Recycling, Inc.
See Attached Discard/Removed Capital Assets
REVENUE: All Funds
AMOUNT: \$267,964.18
PREPARED BY: Bruce James
POSITIONS: Inventory Control Specialist
INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER
Number of ORIGINAL SIGNATURES NEEDED by preparer.
SUPERINTENDENT'S SIGNATURE: page(s) numbered
CHAIRMAN'S SIGNATURE: page(s) numbered
Be sure the Comptroller has signed the budget page.

RPRT- M1B08 TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/12/10 PAGE- 1
DIST- 20 GADSDEN COUNTY SCHOOL BOARD FIXED ASSET VERIFICATION TIME- 15:40
LOCN- 9003 TRANS.DEPT-SCHOOL BD GADSDEN REQ-01 SEQ-C

--MODEL-- ---LOCATION---- C ------DATES----- T 1T7HR3B26V1153561 97 9003 00 0000 G 07 031497 031210 Y 00200112 5000015 BUSES VDR: V99999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000001168 THOMAS 0 53,353.00 10 VEH: 97-100 TAG: 155469 TITLE: TOTAL 53,353.00 COM: SPARE - (WRECKED 3/3/10) CUR VALUE 53,353.00 1T75U3B28V1153559 97 9003 00 0000 G 07 031497 092909 Y 00200169 5000015 BUSES VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT------AMOUNT LIF MFG: M000001168 THOMAS O 53,353.00 10 MFG: M000001168 THOMAS VEH: 97-098 TAG: 155467 TITLE: TOTAL 53.353.00 CUR VALUE 53,353.00 COM: LAKETHA WILLIAMS 00200248 5000015 BUSES 1BAAHCSAORF061373 94 9003 00 0000 G 07 072694 092909 Y VDR: V99999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000415 BLUEBIRD 0 51,911.00 10 VEH: 94-014 TAG: 132585 TITLE: TOTAL 51,911.00 COM: SPARE CUR VALUE 51,911.00

CNTR 9003 TOTAL 3 ITEMS 158,617.00 COST

RPRT- M1B08	TERMS - FACILITY MANAGEMENT SERIES	PROCESSED- 03/12/10 PAGE- 2
DIST- 20 GADSDEN COUNTY SCHOOL BOARD	FIXED ASSET VERIFICATION	TIME- 15:40
LOCN- 9020 MAINTENANCE DEPARTMENT	REQ-01 SEQ-C	

CNTR 9020 TOTAL 1 ITEMS

12,459.00 COST

RPRT- M1B08 DIST- 20 GADSDEN COUNTY SCHOOL BOARD TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/12/10 PAGE- 3 FIXED ASSET VERIFICATION REQ-01 SEQ-C

TIME- 15:40

--MODEL-- ---LOCATION---- C ------DATES----- T

-FA NUM- CODE------CLASSIFICATION------DESCRIPTION ---SERIAL NUMBER---- NUMBER CNTR DP BLDG FM N DS ACQRED INVTRY DISPD G

REQ 01 TOTAL 4 ITEMS

171,076.00 COST

RPRT-	M1B0	8			
DIST-	20	GADSDEN	COUNTY	SCHOOL	BOARD
LOCN-	0041	GEORGE !	W MINDOF	FIRME	MTADV

TERMS - FACILITY MANAGEMENT SERIES FIXED ASSET VERIFICATION REQ-02 SEQ-C

PROCESSED- 03/12/10 PAGE- 4 TIME- 15:40

					D. M. M. G
-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER		DP BLDG FM N DS ACQRED	
00029349 4120000	COPIER	31787943	CSPRO 0041	1 7 G 07 010103	082009 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000037 MINOLTA	PO NUM CHECK 000001		FND-CNTR-PROJECT	AMOUNT LIF 1,188.00 5 1,188.00
	COM: MINOLTA COPIER			CUR VALUE	1,188.00
00028657 4110101	DESKTOP COMPUTERS	2SGFB	GX100 0041	11 12 G 07 010102	070609 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	AMOUNT LIF 965.00 5 965.00
	COM: DELL CPU			CUR VALUE	965.00
00029991 4110101	DESKTOP COMPUTERS	DT6PB01	GX10 0041	11 12 F 07 010101	070609 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	5
	COM: DELL CPU			TOTAL	.00
00029034 4110101	DESKTOP COMPUTERS	G3LWE	GX110 0041	11 2 F 07 010101	082809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	1,083.00 5
	COM: DELL CPU				1,083.00 1,083.00
00028070 4110101	DESKTOP COMPUTERS	2SGFL	GX1 0041	15 3 F 07 010101	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	AMOUNT LIF 965.00 5 965.00
	COM: DELL CPU			TOTAL CUR VALUE	965.00
00030554 4110101	DESKTOP COMPUTERS		GX110 0041	15 3 F 07 010102	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	5
	COM: DELL CPU			TOTAL	.00
00029554 4110101	DESKTOP COMPUTERS	CGR100B	GX1 0041	15 5 F 07 010101	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	1,200.00 5
	COM: DELL CPU			TOTAL CUR VALUE	1,200.00

RPRT-	M1B0	8			
DIST-	20	GADSDEN	COUNTY	SCHOOL	BOARD
LOCN-	0041	GEORGE V	MUNROF	ELEMEN	ITARY

TERMS - FACILITY MANAGEMENT SERIES FIXED ASSET VERIFICATION REQ-02 SEQ-C

PROCESSED- 03/12/10 PAGE- 5 TIME- 15:40

-FA I	NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER					-DATES T INVTRY DISPD G	
0003	0556 411010	DESKTOP COMPUTERS	9G1W301	GX110	0041	15 5 F	07 010102	090809 Y	!
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-PI	ROJECT	AMOUNT LIF 1,120.00 5 1,120.00	
		COM: DELL CPU				CUR	VALUE	1,120.00	
0010	3086 409040	FREEZER	NOT VISIBLE	NOT VI	0041	2 LUNC G	07 010188	081309 Y	(
		VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001			FND-CNTR-P	ROJECT	AMOUNT LIF 2,100.00 7 2,100.00	
		COM: MANITOWOC ICE MAKER				CUR	VALUE	2,100.00	
0002	9973 411010	DESKTOP COMPUTERS	656PB01	GX110	0041	6 7 F	07 010101	082809 Y	1
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-P	ROJECT	AMOUNT LIF 5	
		COM: DELL CPU					TOTAL	.00	
00028	8088 411010	DESKTOP COMPUTERS	2SGDL	GX1	0041	7 4 F	07 010101	082809	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-P	ROJECT	AMOUNT LIF 965.00 5 965.00	
		COM: DELL CPU				CUR	VALUE	965.00	
0002	8056 411010	DESKTOP COMPUTERS	2SGFF	GX1	0041	8 2 F	07 010101	082809	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-P	ROJECT	AMOUNT LIF 1,083.00 5 1,083.00	
		COM: DELL CPU			-	CUR	VALUE	1,083.00	
0002	9827 411010	DESKTOP COMPUTERS	6BDGD01	GX110	0041	9 8 F	07 010101	082809	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-P		AMOUNT LIF 1,083.00 5 1,083.00	
		COM: DELL CPU				CUR	TOTAL	1,083.00	
00028	8655 411010	DESKTOP COMPUTERS	2SDGV	GX1	0041	9 9 F	07 010101	082809	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-F		AMOUNT LIF 965.00 5	
		COM: DELL CPU				CUP	TOTAL VALUE	965.00 965.00	

RPRT- M1B08 DIST- 20 GADSDEN COUNTY SCHO LOCN- 0041 GEORGE W MUNROE ELE	OOL BOARD FIXE	FACILITY MAN ED ASSET VER REQ-02 S	RIFICATION				ESSED- 03/1: TIME- 15:4	
		ODDING N	www.m					DATES T
-FA NUM- CODECLASSIFI	.CATIONDESCRIPTION	SERIAL N	NUMBER	NUMBER	CNTR DP E	LDG FM I	N DS ACQRED	INVTRY DISPD G
00029027 4110101 DESKTOP COMPU	JTERS	BPX0U		GX100	0041 9	9 1	F 07 010101	082809 Y
VDR: V9999999 MFG: M0000001		PO NU	UM CHECK 000001		FN	D-CNTR-	PROJECT	AMOUNT LIF 890.00 5 890.00
COM: DELL CPU	ı					CUI	R VALUE	890.00
00030344 4110101 DESKTOP COMPU	JTERS	HYQFM01		GX150	0041 9	9 1	G 07 010102	090809 Y
VDR: V9999999 MFG: M0000000 COM: DELL CPU	38 DELL	PO NU	UM CHECK 000001		FN			AMOUNT LIF 1,105.00 5 1,105.00 1,105.00
00102102 4110101 DESKTOP COMPU	TERS	65SWS31		GX110	0041	9 1	G 07 010107	090809 Y
VDR: V9999999 MFG: M0000001		PO NU	UM CHECK 000001		FN	ID-CNTR-	PROJECT TOTAL	AMOUNT LIF 5

CNTR 0041

TOTAL

14,712.00 COST

17 ITEMS

	FACILITY MANAGEMENT SERIES KED ASSET VERIFICATION REQ-02 SEQ-C	PROCESSED- 03/12/10 PAGE- 7 TIME- 15:40
		LOCATION CDATES T
-FA NUM- CODECLASSIFICATIONDESCRIPTION	ISERIAL NUMBER NUMBER	CNTR DP BLDG FM N DS ACQRED INVTRY DISPD G
00107855 4110000 COMPUTER EQUIPMENT		0051 100 F 07 010102 072109 Y
VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK OLG OWN 000001 O	FND-CNTR-PROJECTAMOUNT LIF 829.00 5 TOTAL 829.00
COM: IBM INFOWINDOW		CUR VALUE 829.00
00107831 4110101 DESKTOP COMPUTERS	77-U9728 5494	0051 114 F 07 010102 072109 Y
VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK OLG OWN 000001 O	FND-CNTR-PROJECTAMOUNT LIF 3,249.00 5 TOTAL 3,249.00
COM: IBM CPU		CUR VALUE 3,249.00
00036119 4050100 PROJECTORS	610936696 XR-20X	0051 4 404 E 07 052507 020210 Y
VDR: VA13140000 AUDIO VISION, INC. MFG: M000000035 SHARP	PO NUM CHECK OLG OWN 170210 000001 O	FND-CNTR-PROJECTAMOUNT LIF 420-0051 829.00 7 TOTAL 829.00

COM: SHARP PROJECTOR

CUR VALUE 829.00

3 ITEMS

4,907.00 COST

CNTR 0051 TOTAL

RPRT- M1B08 DIST- 20 GADSDEN COUNTY SCHOOL BOARD LOCN- 0061 HAVANA MIDDLE SCHOOL

TERMS - FACILITY MANAGEMENT SERIES FIXED ASSET VERIFICATION REQ-02 SEQ-C

PROCESSED- 03/12/10 PAGE- 8 TIME- 15:40

-FA NUM- CODECLASSIFICATIONDESCRIPTION				ACQRED INVTRY DISPD (
00030315 4110100 COMPUTERS	96NCM01	GX150 0061	7 715 G 07	010101 072209	Y
VDR: V99999999 VENDOR PRIOR TO TERMS	PO NUM CHECK (OLG OWN	FND-CNTR-PROJE	CCTAMOUNT LIF 5 CAL .00	
	CNTR 0061 TO	OTAL	1 ITEMS	.00 COST	

RPRT- M1B08 DIST- 20 GADSDEN COUNTY SCHOOL BOARD FIXED ASSET VERIFICATION LOCN- 0071 EAST GADSDEN HIGH SCHOOL

COM: DELL CPU

TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/12/10 PAGE- 9 FIXED ASSET VERIFICATION TIME- 15:40 REQ-02 SEQ-C

--MODEL-- ---LOCATION---- C ------DATES----- T -FA NUM- CODE------CLASSIFICATION------DESCRIPTION ---SERIAL NUMBER---- NUMBER CNTR DP BLDG FM N DS ACQRED INVTRY DISPD G 00035726 4110300 PRINTERS LD015F 0071 1 102 G 07 010104 081309 Y K2269000269 VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF 000001 0 TOTAL .00 COM: LANIER FAX PRINTER 5LRW301 GX1 0071 10 1002 G 07 010101 090809 Y 00029854 4110101 DESKTOP COMPUTERS VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000138 DELL 000001 0 1.173.00 5 TOTAL 1,173.00 CUR VALUE 1,173.00 COM: DELL CPU 00029855 4110101 DESKTOP COMPUTERS FMRW301 GX110 0071 10 1003 G 07 010102 090809 Y VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000138 DELL 000001 0 969.00 5 TOTAL 969.00 COM: DELL CPU CUR VALUE 969.00 GX110 0071 10 1003 G 07 010102 090809 Y 00029859 4110101 DESKTOP COMPUTERS 2LRW301 VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000138 DELL 000001 0 969.00 5 TOTAL 969.00 CUR VALUE 969.00 COM: DELL CPU 00029860 4110101 DESKTOP COMPUTERS BNRW301 GX110 0071 10 1004 G 07 010102 090809 Y VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000138 DELL 000001 0 969.00 5 TOTAL 969.00 COM: DELL CPU CUR VALUE 969.00 00030901 4110101 DESKTOP COMPUTERS JKRW301 GX110 0071 10 1004 G 07 010102 090809 Y VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000138 DELL 000001 0 969.00 5 TOTAL 969.00 CUR VALUE 969.00 COM: DELL CPU 0269S GX1 0071 2 200 G 07 010101 120409 Y 00027679 4110101 DESKTOP COMPUTERS VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000138 DELL 000001 0 TOTAL .00

RPRT-	M1B0	В						
DIST-	20	GADS	DEN	COUNT	ΓY	SCI	LOOL	BOARD
LOCN-	0071	EAST	GAI	SDEN	H	GH	SCHO	OOL

FIXED ASSET VERIFICATION REQ-02 SEQ-C

TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/12/10 PAGE- 10 TIME- 15:40

-FA NUM-	CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER					-DATES T INVTRY DISPD G
00029856	4110101	DESKTOP COMPUTERS	NOT VISIBLE	GX1	0071	2 200	G 07 010104	120409 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL COM: DELL CPU	PO NUM CHECK 000001					AMOUNT LIF 1,173.00 5 1,173.00 1,173.00
00033227	4050100	PROJECTORS	FWDG4Z0176F	POWERL	0071	2 205	G 07 010104	120309 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000024 EPSON COM: EPSON PROJECTOR	PO NUM CHECK 000001				TOTAL	AMOUNT LIF 920.00 7 920.00 920.00
00027638	4110100	COMPUTERS	111MJ	2300	0071	2 208	G 07 010103	120409 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-		AMOUNT LIF 5
		COM: DELL POWEREDGE					TOTAL	. 00
00027668	4110100	COMPUTERS	0265L	2300	0071	2 208	G 07 010103	120409 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-		AMOUNT LIF 5
00020520	4110100	COM: DELL POWEREDGE	-25.000	1.100			- 07 010103	100400 V
00030538	4110100	COMPUTERS VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL COM: DELL POWEREDGE	PO NUM CHECK 000001	OLG OWN	ESTABLE:			120409 Y
00031432	4110100	COMPUTERS	3DZ0P11	2550	0071	2 208	G 07 010103	120409 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-	-PROJECT	AMOUNT LIF 5
		COM: DELL POWEREDGE					101112	.00
00031435	4110100	COMPUTERS	5DZOP11	2500	0071	2 208	G 07 010103	120409 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR	-PROJECT	AMOUNT LIF 5
		COM: DELL POWEREDGE					TOTAL	.00

RPRT- M1B08 DIST- 20 GADSDEN COUNTY SCHOOL BOARD LOCN- 0071 EAST GADSDEN HIGH SCHOOL

TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/12/10 PAGE- 11 FIXED ASSET VERIFICATION REO-02 SEO-C

TIME- 15:40

--MODEL-- ---LOCATION---- C ------DATES----- T -FA NUM- CODE------CLASSIFICATION-----DESCRIPTION ---SERIAL NUMBER---- NUMBER CNTR DP BLDG FM N DS ACQRED INVTRY DISPD G 00034932 4110100 COMPUTERS 5PX7N21 6000 0071 2 208 G 07 010103 VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000138 DELL 000001 0 5 TOTAL .00 COM: DELL POWEREDGE 00035204 4110000 COMPUTER EQUIPMENT NOT VISIBLE NOT VI 0071 2 208 G 07 010103 072109 Y VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF 000001 O TOTAL .00 COM: APC BATTERY 00027674 4110101 DESKTOP COMPUTERS 026B1 GX1 0071 3 307 G 07 010100 120409 Y VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000138 DELL 000001 0 1,343.00 5 TOTAL 1,343.00 COM: DELL CPU CUR VALUE 1,343.00 00029792 4110101 DESKTOP COMPUTERS 2NRW301 GX110 0071 3 307 G 07 010101 120409 Y VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000138 DELL 000001 0 970.00 5 TOTAL 970.00 CUR VALUE 970.00 COM: DELL CPU 00031388 4110101 DESKTOP COMPUTERS G2HQN11 GX240 0071 3 307 G 07 010103 090809 Y VDR: V99999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000138 DELL 000001 0 832.00 5 TOTAL 832.00 COM: DELL CPU CUR VALUE 832.00 00035684 4110101 DESKTOP COMPUTERS 9L92511 GX240 0071 3 307 G 07 010103 090809 Y VDR: V99999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000138 DELL 000001 0 832.00 5 TOTAL 832.00 COM: DELL CPU CUR VALUE 832.00 00037024 4050102 SMART BOARD SB680-019497 N/A 0071 3 307 G 07 010106 090809 Y VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF 1,700.00 7 000001 0 TOTAL 1,700.00 CUR VALUE 1,700.00 COM: SMART BOARD

RPRT-	M1B0	8				
DIST-	20	GADSDEN	COUNTY	SCH	LOOL	BOARD
LOCN-	0071	EAST GA	DSDEN H	IGH	SCH	OOL

PROCESSED- 03/12/10 PAGE- 12 TIME- 15:40

-FA NUM- CODE	CLASSIFICATIONDESCRIPTION			ATION C P BLDG FM N DS ACQRED	
00027625 4110101	DESKTOP COMPUTERS	22BK5	GX1 0071	4 409 G 07 010101	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 0: 000001		FND-CNTR-PROJECT	AMOUNT LIF 1,173.00 5 1,173.00
	COM: DELL CPU			CUR VALUE	1,173.00
00027626 4110101	DESKTOP COMPUTERS	22BM0	GX1 0071	4 409 G 07 010101	120809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 0		FND-CNTR-PROJECT	AMOUNT LIF 1,173.00 5 1,173.00
	COM: DELL CPU			CUR VALUE	1,173.00
00027629 4110101	DESKTOP COMPUTERS	22BLV	GX1 0071	4 409 G 07 010101	120809 Y
	VDR: V99999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 0		FND-CNTR-PROJECT	AMOUNT LIF 1,173.00 5 1,173.00
	COM: DELL CPU				1,173.00
00027630 4110101	DESKTOP COMPUTERS	22BKP	GX1 0071	4 409 G 07 010101	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL COM: DELL CPU	PO NUM CHECK 0. 000001		FND-CNTR-PROJECT TOTAL CUR VALUE	AMOUNT LIF 1,173.00 5 1,173.00 1,173.00
00027631 4110101	DESKTOP COMPUTERS	22BMT	GX1 0071	4 409 G 07 010101	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL COM: DELL CPU	PO NUM CHECK O		FND-CNTR-PROJECT TOTAL CUR VALUE	AMOUNT LIF 1,173.00 5 1,173.00 1,173.00
00027632 4110101	DESKTOP COMPUTERS	22BKY	GX1 0071	4 409 G 07 010101	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK O		FND-CNTR-PROJECT	1,173.00 5
	COM: DELL CPU			TOTAL CUR VALUE	1,173.00 1,173.00
00027635 4110101	DESKTOP COMPUTERS	22BM5	GX1 0071	4 409 G 07 010101	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK O		FND-CNTR-PROJECT	AMOUNT LIF 1,173.00 5 1,173.00
	COM: DELL CPU			CUR VALUE	1,173.00

RPRT-	WIBO	8			
DIST-	20	GADSDE	N COUNT	Y SCHO	OL BOARD
TOCN-	0071	FAST G	DSDEN	HIGH S	CHOOT.

PROCESSED- 03/12/10 PAGE- 13 TIME- 15:40

-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER		OCATION C DP BLDG FM N DS ACQRED	
00029120 4110101	DESKTOP COMPUTERS	B69I0	GX1 0071	4 409 G 07 010101	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL COM: DELL CPU	PO NUM CHECK 000001		FND-CNTR-PROJECT TOTAL CUR VALUE	AMOUNT LIF 1,173.00 5 1,173.00 1,173.00
00029136 4110101	DESKTOP COMPUTERS	D57UT	GX1 0071	4 409 G 07 010101	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL COM: DELL CPU	PO NUM CHECK 000001		FND-CNTR-PROJECT TOTAL CUR VALUE	AMOUNT LIF 1,173.00 5 1,173.00 1,173.00
00029236 4110101	DESKTOP COMPUTERS	GVSGI	GX1 0071	4 409 G 07 010101	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	1,173.00 5 1,173.00
	COM: DELL CPU			CUR VALUE	1,173.00
00029245 4110101	DESKTOP COMPUTERS	GVSEW	GX1 0071	4 409 G 07 010101	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL COM: DELL CPU	PO NUM CHECK 000001		FND-CNTR-PROJECT TOTAL CUR VALUE	AMOUNT LIF 1,173.00 5 1,173.00 1,173.00
00029247 4110101	DESKTOP COMPUTERS	GVSHA	GX1 0071	4 409 G 07 010101	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL COM: DELL CPU	PO NUM CHECK 000001		FND-CNTR-PROJECT TOTAL CUR VALUE	AMOUNT LIF 1,173.00 5 1,173.00 1,173.00
00029350 4110101	DESKTOP COMPUTERS	7Y7VA	GX1 0071	4 409 G 07 010101	120809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	AMOUNT LIF 1,173.00 5 1,173.00
	COM: DELL CPU			CUR VALUE	1,173.00
00029351 4110101	DESKTOP COMPUTERS	7Y7V1	GX1 0071	4 409 G 07 010101	120809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL COM: DELL CPU	PO NUM CHECK 000001		FND-CNTR-PROJECT TOTAL CUR VALUE	AMOUNT LIF 1,173.00 5 1,173.00 1,173.00

RPRT- M1B08 DIST- 20 GADSDEN COUNTY SCHOOL BOARD LOCN- 0071 EAST GADSDEN HIGH SCHOOL

COM: PROXIMA PROJECTOR

TERMS - FACILITY MANAGEMENT SERIES FIXED ASSET VERIFICATION REQ-02 SEQ-C

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-FA NUM- CODE	DESCRIPTION			ATION C P BLDG FM N DS ACQRED	
00029354 411010	DESKTOP COMPUTERS	7Y7ZA	GX1 0071	4 409 G 07 010101	120809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	AMOUNT LIF 1,173.00 5 1,173.00
	COM: DELL CPU				1,173.00
00029377 4110101	DESKTOP COMPUTERS	7Y7YU	GX1 0071	4 409 G 07 010101	120809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	1,173.00 5
	COM: DELL CPU			CUR VALUE	1,173.00 1,173.00
00029378 4110101	DESKTOP COMPUTERS	7Y7ZE	GX1 0071	4 409 G 07 010101	120809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	AMOUNT LIF 1,173.00 5 1,173.00
	COM: DELL CPU				1,173.00
00029380 4110101	DESKTOP COMPUTERS	7Y81I	GX1 0071	4 409 G 07 010101	120809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			1,173.00 5
	COM: DELL CPU				1,173.00 1,173.00
00029382 4110101	DESKTOP COMPUTERS	7Y7XE	GX1 0071	4 409 G 07 010101	120809 Y
	VDR: V99999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	1,173.00 5
	COM: DELL CPU				1,173.00 1,173.00
00029384 4110101	DESKTOP COMPUTERS	7Y80I	GX1 0071	4 409 G 07 010101	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	1,173.00 5
	COM: DELL CPU				1,173.00 1,173.00
00029458 4050100	PROJECTORS	40B012291	6850 0071	4 425 G 07 010104	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001		FND-CNTR-PROJECT	7
	COM. BROWING BROWING			TOTAL	.00

RPRT- M1B08 TERMS - FACILITY MANAGEMENT SE
DIST- 20 GADSDEN COUNTY SCHOOL BOARD FIXED ASSET VERIFICATION
LOCN- 0071 EAST GADSDEN HIGH SCHOOL REQ-02 SEQ-C

TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/12/10 PAGE- 15 FIXED ASSET VERIFICATION TIME- 15:40

-FA NUM- CODE	CLASSIFICATIONDESCRIPTION				DS ACQRED INVTRY	
00101444 4110100	COMPUTERS	N/V	GENERI 00	71 4 425 F	07 010102	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK (FND-CNTR-F	ROJECTAMO	5
	COM: KB SYSTEM CPU				TOTAL	.00
00029769 4110101	DESKTOP COMPUTERS		GX1 00	71 5 520 6	07 010101	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK (FND-CNTR-F	PROJECTAMO	5
	COM: DELL CPU				TOTAL	.00
00101832 4080100	TELEVISIONS	321-32231024	C27A25 00	71 7 712 6	07 010104	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000030 ZENITH	PO NUM CHECK (FND-CNTR-F	PROJECTAMO	7
	COM: ZENTITH TV				TOTAL	.00
00032138 4110300	PRINTERS	3902L920	C750 00	71 8 814 0	07 010104	031110 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 0		FND-CNTR-I	PROJECTAMO	5
	COM: LEXMARK PRINTER				TOTAL	.00
00021725 4120000	COPIER	3172171	EP4230 00	71 8 827 0	07 010105	081309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000037 MINOLTA	PO NUM CHECK 0		FND-CNTR-I	PROJECTAMC	5
	COM: MINOLTA COPIER				TOTAL	.00
		CNTR 0071 TO	OTAL	47 ITEMS	36,279	.00 COST

RPRT- M1B08 DIST- 20 GADSDEN COUNTY SCHOOL BOARD LOCN- 0091 HAVANA ELEMENTARY

TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/12/10 PAGE- 16 FIXED ASSET VERIFICATION REQ-02 SEQ-C

TIME- 15:40

-FA NUM- CODE	CLASSIFICATIONDESCRIPTION						DATES T INVTRY DISPD G
00029172 4110101	DESKTOP COMPUTERS	7U2Y9	GX1	0091	PO 00-3	G 07 010100	111309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 0			FND-CNTF	R-PROJECT	AMOUNT LIF 5
	COM: DELL CPU					TOTAL	.00
00027743 4110101	DESKTOP COMPUTERS	XB9110ABEUX	G3	0091	PO 99-2	G 07 010100	111309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 0			FND-CNTF	R-PROJECT	AMOUNT LIF 5
	COM: POWER MAC					TOTAL	.00
00030819 4110101	DESKTOP COMPUTERS	XB0510XKJNX	G4	0091	PO 99-2	g G 07 010100	111309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 0			FND-CNTF		AMOUNT LIF 2,519.00 5 2,519.00
	COM: POWER MAC				(2,519.00
00102972 4110101	DESKTOP COMPUTERS	2QF8K01	GX150	0091	1 2	G 07 010102	111309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 0			FND-CNTF		AMOUNT LIF 1,022.00 5 1,022.00
	COM: DELL CPU				(CUR VALUE	
00030063 4110101	DESKTOP COMPUTERS	22HBL01	GX150	0091	1 4	G 07 010102	111309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK (HECK OLG OWN 0001 O		FND-CNT	R-PROJECT	AMOUNT LIF 5
	COM: DELL CPU					TOTAL	.00
00030514 4100000	COMMUNICATION EQUIPMENT	NOT VISIBLE	450-12	0091	1 5	G 07 010104	110909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 0000001			FND-CNT		AMOUNT LIF
	COM: BAYNET					TOTAL	.00
00030513 4100000	COMMUNICATION EQUIPMENT	NOT VISIBLE	UPS45	0091	2 10	G 07 010100	110509 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 0			FND-CNT		1,099.00 5
	COM: BAYNET				(TOTAL CUR VALUE	1,099.00 1,099.00

RP	K.I	WIRO	5			
DI	ST-	20	GADSDEN	COUNTY	SCHOOL	BOARD
LO	CN-	0091	HAVANA	ELEMENTA	ARY	

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-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER					-DATES T INVTRY DISPD G
00030567 4110101	DESKTOP COMPUTERS	1C2SG01	GX150	0091	2 13	G 07 010102	111309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL COM: DELL CPU	PO NUM CHECK 000001				TOTAL	AMOUNT LIF 1,082.00 5 1,082.00 1,082.00
00030613 4110101	DESKTOP COMPUTERS	YM0345VDJWQ	M5521	0091	2 13	G 07 010100	111309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-CNTR		AMOUNT LIF 5
	COM: IMAC CPU					TOTAL	.00
00030622 4110101	DESKTOP COMPUTERS	YM0348TWJWQ	M5521	0091	2 13	F 07 010100	111309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001				TOTAL	AMOUNT LIF 819.00 5 819.00
	COM: IMAC CPU				С	UR VALUE	819.00
00030624 4110101	DESKTOP COMPUTERS	YM0345MVJWQ	M5521	0091	2 13	G 07 010100	111309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-CNTR	-PROJECT TOTAL	AMOUNT LIF 5
	COM: IMAC CPU					101112	
00031815 4110101	DESKTOP COMPUTERS	G82238Q8MB6	M5521	0091	2 13	G 07 010100	111309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-CNTR		AMOUNT LIF
	COM: IMAC CPU					TOTAL	.00
00030574 4110101	DESKTOP COMPUTERS	592SG01	GX150	0091	3 17	G 07 010102	110909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR		AMOUNT LIF 1,082.00 5
	COM: DELL CPU				С		1,082.00 1,082.00
00030008 4110101	DESKTOP COMPUTERS	GICGM01	GX150	0091	3 18	G 07 010100	110909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR		AMOUNT LIF 1,082.00 5 1,082.00
	COM: DELL CPU				С		1,082.00

RPRT-	M1B0	8			
DIST-	20	GADSDEN	COUNTY	SCHOOL	BOARD
LOCN-	0091	HAVANA	ELEMENTA	ARY	

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TIME- 15:40

--MODEL-- ---LOCATION---- C ------DATES----- T 00030661 4110101 DESKTOP COMPUTERS FGCTT01 GX150 0091 3 19 G 07 010102 110909 Y VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000138 DELL 000001 0 TOTAL .00 COM: DELL CPU 00029205 4110101 DESKTOP COMPUTERS 8P1A0 GX1 0091 3 20 G 07 010100 110909 Y VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000138 DELL 000001 0 TOTAL .00 COM: DELL CPU RN11201VKM3 M5521 0091 3 20 G 07 010100 110909 Y 00030598 4110101 DESKTOP COMPUTERS VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF 1,148.00 5 TOTAL 1,148.00 MFG: M000000002 APPLE COMPUTER 000001 0 CUR VALUE 1,148.00 COM: IMAC CPU 00030602 4110101 DESKTOP COMPUTERS RN112346K1B M5521 0091 3 20 G 07 010100 110909 Y VDR: V99999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000002 APPLE COMPUTER 000001 0 1,148.00 5 TOTAL 1,148.00 COM: IMAC CPU CUR VALUE 1,148.00 00107846 4110101 DESKTOP COMPUTERS YM04144WJWQ M5521 0091 3 20 G 07 010100 110909 Y VDR: V99999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000002 APPLE COMPUTER 000001 0 TOTAL 918.00 COM: IMAC CPU 918.00 CUR VALUE 00035161 4080100 TELEVISIONS F346CA04M 27B411 0091 4 25 G 07 010101 102009 Y VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000046 RCA 000001 0 TOTAL .00 COM: RCA TV 00030619 4110101 DESKTOP COMPUTERS YM0345MJJWO M5521 0091 4 26 G 07 010100 010810 Y VDR: V99999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT------AMOUNT LIF MFG: M000000002 APPLE COMPUTER 000001 0 1,148.00 5 TOTAL 1,148.00 CUR VALUE 1,148.00 COM: IMAC CPU

RPRT- M1B08
DIST- 20 GADSDEN COUNTY SCHOOL BOARD
LOCN- 0091 HAVANA ELEMENTARY

TERMS - FACILITY MANAGEMENT SERIES FIXED ASSET VERIFICATION REQ-02 SEQ-C

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			MODEL	LOCATION C		-DATES T
-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER	- NUMBER CN	NTR DP BLDG FM N	DS ACQRED	INVTRY DISPD G
00029958 411010	DESKTOP COMPUTERS	DCPCF81	GX150 00	091 4 27 G	07 010102	111309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001	A CONTRACTOR OF THE PARTY OF TH	FND-CNTR-P	0.0000000000000000000000000000000000000	AMOUNT LIF 1,082.00 5 1,082.00
	COM: DELL CPU			CUR		1,082.00
00029945 411010	DESKTOP COMPUTERS	7MPCF01	GX150 00	091 4 28 G	07 010102	111309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-P		AMOUNT LIF 1,022.00 5 1,022.00
	COM: DELL CPU			CUR		1,022.00
00105739 411010	DESKTOP COMPUTERS	F5S4341	GX270 00	091 5 LR G	07 010193	072109 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-P	ROJECT	AMOUNT LIF 949.00 5 949.00
	COM: DELL CPU			CUR		949.00
00200616 409000	APPLIANCES	03372JEL	NOT VI 00	091 5 LR G	07 010193	031210 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001		FND-CNTR-P		AMOUNT LIF 9,183.00 7
	COM: GROGEN 2-DR OVEN			CUR		9,183.00 9,183.00
00032002 411010	DESKTOP COMPUTERS		0.0	091 6 31 G	07 010102	082809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001		FND-CNTR-P		AMOUNT LIF
	COM: IBM CPU				TOTAL	.00
00030629 4110103	DESKTOP COMPUTERS	YM0366P4JWQ	500 00	091 6 33 G	07 010100	110509 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001		FND-CNTR-P		AMOUNT LIF 918.00 5
	COM: IMAC CPU			CUR	TOTAL	918.00 918.00
00030690 4110101	DESKTOP COMPUTERS	BON2X01	GX150 00	091 6 34 G	07 010102	111309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-P		AMOUNT LIF 1,195.00 5
	COM: DELL CPU			CUR	TOTAL	1,195.00 1,195.00

RPRT-	M1B0	В			
DIST-	20	GADSDEN	COUNTY	SCHOOL	BOARD
LOCN-	0091	HAVANA	ELEMENTA	ARY	

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-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER					-DATES T INVTRY DISPD G
00030943 405000	0 AUDIO-VISUAL EQUIPMENT	10SA12530	N/A	0091	6 34	G 07 010104	072909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000019 PANASONIC	PO NUM CHECK 000001			FND-CNTR		AMOUNT LIF
	COM: PANASONIC PALMREADER					TOTAL	.00
00032036 411010	1 DESKTOP COMPUTERS	G82215GRM4M	700	0091	6 34	G 07 010101	110509 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-CNTR	-PROJECT	AMOUNT LIF
	COM: EMAC CPU					TOTAL	.00
00029970 411010	1 DESKTOP COMPUTERS	9RPCF01	GX150	0091	6 36	G 07 010102	110909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR		AMOUNT LIF
	COM: DELL CPU				C	TOTAL UR VALUE	1,022.00
00030594 411010	DESKTOP COMPUTERS	6C2SG01	GX150	0091	6 37	G 07 010102	110509 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR	-PROJECT	AMOUNT LIF 1,082.00 5 1,082.00
	COM: DELL CPU				C	CUR VALUE	1,082.00
00102965 4110103	DESKTOP COMPUTERS	CQF8L01	GX150	0091	6 38	G 07 010102	110909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR	TOTAL	AMOUNT LIF 1,082.00 5 1,082.00
	COM: DELL CPU				C		1,082.00
00030591 411010:	DESKTOP COMPUTERS	4C2SG01	GX150	0091	6 45	G 07 010102	110509 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR		AMOUNT LIF 1,082.00 5
	COM: DELL CPU				C	TOTAL CUR VALUE	1,082.00
00029956 4110103	DESKTOP COMPUTERS	5RPCF01	GX150	0091	6 46	G 07 010102	110509 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTF		AMOUNT LIF 1,022.00 5
	COM: DELL CPU				C	TOTAL CUR VALUE	1,022.00 1,022.00

RPRT- M1B08	TERMS - FACILITY MANAGEMENT SERIES	PROCESSED- 03/12/10 PAGE- 21
DIST- 20 GADSDEN COUNTY SCHOOL BOARD	FIXED ASSET VERIFICATION	TIME- 15:40
LOCN- 0091 HAVANA ELEMENTARY	REO-02 SEO-C	

			MODEL	LOCA	TION	C -	DAT	'ES	- T
-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER	NUMBER	CNTR DP	BLDG FM	N DS A	CQRED INVI	'RY DISPD	G
00105806 4110101	DESKTOP COMPUTERS	1JCN01	GX110	0091	7 52	F 07 0	10101	111309	9 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL COM: DELL CPU	PO NUM CHECK 000001	OLG OWN			PROJEC TOTA	L 1,3	377.00 5 377.00	
00030581 4110101	DESKTOP COMPUTERS	682SG01	GX150	0091		G 07 0		111309	9 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001	OLG OWN			PROJEC TOTA	L 1,0	AMOUNT LIF 082.00 5 082.00 082.00	
00035190 4080100	TELEVISIONS	V5251092197500	DS2742	0091	8 6	G 07 0	10100	102009	9 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000031 SANYO COM: SANYO TV	PO NUM CHECK 000001			FND-CNTR-	PROJEC	CT	AMOUNT LIE	F 7
		CNTR 0091 T	OTAL	38	ITEMS		35,	165.00 COS	ST

RPRT- M1B08 DIST- 20 GADSDEN COUNTY SCHOOL BOARD LOCN- 0101 GADSDEN ELEMENTARY MAGNET

TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/12/10 PAGE- 22 FIXED ASSET VERIFICATION
PEO-02 SEO-C

TIME- 15:40

--MODEL-- ---LOCATION---- C ------DATES----- T NOT VISIBLE 2390 0101 LUNC G 07 010199 072109 Y 00025331 4110300 PRINTERS VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF 000001 0 .00 TOTAL

COM: LEXMARK PRINTER

CNTR 0101 TOTAL 1 ITEMS .00 COST RPRT- M1808 TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/12/10 PAGE- 23
DIST- 20 GADSDEN COUNTY SCHOOL BOARD FIXED ASSET VERIFICATION TIME- 15:40
LOCN- 0141 GREENSBORO ELEMENTARY REQ-02 SEQ-C

-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER			CD	
00035851 4120000	COPIER	31010407	DI 551	0141 1 10	2 E 07 031507	082809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000037 MINOLTA	PO NUM CHECK 000001		FND-CN	TR-PROJECT	5
	COM: MINOLTA COPIER - TAG REMOVED LEASED)			TOTAL	.00
00026475 4200000	LUNCHROOM EQUIPMENT	NOT VISIBLE	NOT VI	0141 4 30	0 G 07 010188	102609 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001		FND-CN	TR-PROJECT	7
	COM: VICTORY WARMER				TOTAL	.00
00023589 4200000	LUNCHROOM EQUIPMENT	I88C1906	50-CFM	0141 4 31	1 G 07 010188	031210 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001		FND-CN	TR-PROJECT	7
	COM: COLORPNT FOOD WARM				TOTAL	.00
00107972 4050000	AUDIO-VISUAL EQUIPMENT	804330778	CC4251	0141 7 43	G 07 010103	081409 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000019 PANASONIC	PO NUM CHECK 000001	Service and the service and th	FND-CN	TR-PROJECT	-AMOUNT LIF
	COM: PANASONIC VIDEOCAM (LFT @ OLD SCHOOL	DL)			TOTAL	.00
		CNTR 0141 T	OTAL	4 ITEMS	;	.00 COST

RPRT-	M1B0	В			
DIST-	20	GADSDEN	COUNTY	SCHOOL	BOARD
LOCN-	0151	CHATTAH	DOCHEE 1	ELEMENTA	ARY

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9,756.00 COST

-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER		ATION C OP BLDG FM N DS ACQRED	
00100222 4110100	COMPUTERS	UKCT4WPW	0151	11 G 07 010102	091609 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001			6,411.00 5
	COM: IBM SERVER			CUR VALUE	6,411.00
00025787 4110100	COMPUTERS	9264Y01	1400 0151	11A G 07 010101	091509 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			5
	COM: DELL POWEREDGE			TOTAL	.00
00033118 4110101	DESKTOP COMPUTERS	B17N661	GX280 0151	11A G 07 010106	091609 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	AMOUNT LIF 832.00 5 832.00
	COM: DELL CPU				832.00
00035445 4110101	DESKTOP COMPUTERS	7L92511	GX240 0151	11A G 07 010104	091609 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	AMOUNT LIF 832.00 5 832.00
	COM: DELL CPU				832.00
00033144 4110101	DESKTOP COMPUTERS	H57N661	GX280 0151	15 G 07 010106	091609 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	AMOUNT LIF 832.00 5 832.00
	COM: DELL CPU			CUR VALUE	
00031611 4110101	DESKTOP COMPUTERS	B3LRK31	GX270 0151	5 G 07 010105	091609 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001	OLG OWN	FND-CNTR-PROJECT	AMOUNT LIF 849.00 5 849.00
	COM: DELL CPU			CUR VALUE	849.00

CNTR 0151 TOTAL 6 ITEMS

RPRT-	M1B0	8			
DIST-	20	GADSDEN	COUNTY	SCHOOL	BOARD
LOCN-	0171	GRETNA	ELEMENTA	ARY	

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-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER	MODEL NUMBER		ION C BLDG FM N DS ACQRED	DATES T INVTRY DISPD G
00029473 411010	DESKTOP COMPUTERS	6M8X00B	GX1	0171	LU HROO G 07 010188	090909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		F	ND-CNTR-PROJECT	1,198.00 5 1,198.00
	COM: DELL CPU				CUR VALUE	1,198.00
00035748 411010:	L DESKTOP COMPUTERS	HD7G1	GX1	0171	LU HROO G 07 010188	090909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		F	ND-CNTR-PROJECT	AMOUNT LIF 1,198.00 5 1,198.00
	COM: DELL CPU				CUR VALUE	1,198.00
00035098 411030) PRINTERS	T10150625R	JHCL95	0171	PO 98-0 G 07 010106	090909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		F	ND-CNTR-PROJECT	5
	COM: DELL PRINTER				TOTAL	.00
00035751 4110103	DESKTOP COMPUTERS	2H1AJXDUJOFD	C01067	0171	PO 98-0 G 07 010103	090909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000132 COMPAQ	PO NUM CHECK 000001		F	ND-CNTR-PROJECT	5
	COM: COMPAQ CPU				TOTAL	.00
00025347 4110102	DESKTOP COMPUTERS			0171	2 13A G 07 010103	090909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001		F	FND-CNTR-PROJECT	1,098.00 5
	COM: IBM CPU				TOTAL CUR VALUE	1,098.00 1,098.00
00025348 4110300	PRINTERS			0171	2 13A G 07 010103	090809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001		F	FND-CNTR-PROJECT	5
	COM: LEXMARK PRINTER				TOTAL	.00
00029620 411010	DESKTOP COMPUTERS	YM178454YYJAU	G3	0171	2 14 G 07 010103	090909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001		I	FND-CNTR-PROJECT	918.00 5
	COM: IMAC CPU				CUR VALUE	918.00 918.00

RPRT-	WIRO	В			
DIST-	20	GADSDEN	COUNTY	SCHOOL	BOARD
LOCN-	0171	GRETNA	ELEMENTA	ARY	

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			******				D3 MDG M
-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER					-DATES T INVTRY DISPD G
00030276 411010	DESKTOP COMPUTERS	YM11587CKLX	G3	0171	2 14	G 07 010103	090909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001	OLG OWN				918.00 5
	COM: IMAC CPU						918.00 918.00
00105145 4110103	DESKTOP COMPUTERS	YM14301GLFB	M5521	0171	3 11	G 07 010102	090909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-CNTR-		AMOUNT LIF 918.00 5 918.00
	COM: IMAC CPU				Ct		918.00
00024813 4110101	DESKTOP COMPUTERS			0171	4 2C	G 07 010101	090909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001	OLG OWN		FND-CNTR		5
	COM: APPLE CPU					TOTAL	.00
00026036 4110103	DESKTOP COMPUTERS			0171	4 2C	G 07 010101	090909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS				FND-CNTR	-PROJECT	
	MFG: M000000002 APPLE COMPUTER	000001	0			TOTAL	.00
	COM: APPLE CPU						
00103255 4110101	DESKTOP COMPUTERS			307000			090909
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-CNTR	-PROJECT	AMOUNT LIF
	COM: APPLE CPU					TOTAL	.00
00029152 4110101	DESKTOP COMPUTERS	7U2TF	GX1	0171	4 3	G 07 010101	090909 3
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR		1,598.00 5
	COM: DELL CPU				C	TOTAL UR VALUE	
00030375 4110101	DESKTOP COMPUTERS	RN1212FTKM3	M5521	0171	4 6	F 07 010102	090909
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-CNTR		918.00 5
	COM: IMAC CPU				C	TOTAL UR VALUE	
		CNTR 0171 T	OTAL	1	4 ITEMS		8,764.00 COST

RPRT- M1B08 DIST- 20 GADSDEN COUNTY SCHOOL BOARD LOCN- 0191 ST. JOHN ELEMENTARY SCHOOL

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-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION C CNTR DP BLDG FM N DS A	ACQRED INVTRY DISPD G
00028812 4110101	DESKTOP COMPUTERS	4WCA5	GX1	0191 PO 98-1 G 07 0	010100 090109 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJEC	1,598.00 5
	COM: DELL CPU			CUR VALU	JE 1,598.00
00031754 4110101	DESKTOP COMPUTERS	8TDPQ01	GX200	0191 PO 98-1 G 07 0	090109 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			1,524.00 5
	COM: DELL CPU			TOTA CUR VALU	
00103213 4110101	DESKTOP COMPUTERS	1S679421UKA1F2N1	NET VI	0191 1 OFFI G 07 0	072109 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001			CTAMOUNT LIF 1,098.00 5
	COM: IBM CPU			CUR VALU	
00030039 4110101	DESKTOP COMPUTERS	B2CGM01	GX270	0191 1 9 G 07 0	010105 083109 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJEC	949.00 5
	COM: DELL CPU			CUR VALU	
00031755 4110101	DESKTOP COMPUTERS	5TDPQ01	GX200	0191 1 9 G 07 0	010102 090109 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJEC	1,542.00 5
	COM: DELL CPU			CUR VALU	
00030756 4050100	PROJECTORS	7GW12600075	LP340B	0191 4 33A E 07 0	010104 021210 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000110 INFOCUS	PO NUM CHECK 000001			CTAMOUNT LIF
	COM: INFOCUS PROJECTOR			TOTA	AL .00
00103196 4110101	DESKTOP COMPUTERS		GX1	0191 99 24 G 07 0	082109 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			CTAMOUNT LIF 1,598.00 5
	COM: DELL CPU			CUR VALU	1,598.00 JE 1,598.00
		CNTR 0191 T	OTAL	7 ITEMS	8,309.00 COST

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			MODEL	1001	m T O M		DAMEC M
-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER	MODEL NUMBER				-DATES T INVTRY DISPD G
00101192 4400200	MEDICAL EQUIPMENT	NOT VISIBLE		0201	PO 99-3	G 07 010102	092809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001			FND-CNTR	-PROJECT	AMOUNT LIF
	COM: HEALTHOMETER SACLE -OWND BY HLTH DEF	T?				TOTAL	.00
00100714 4330000	TYPEWRITERS	11-PNK63	1000	0201	1 OFC	F 07 010105	092809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001			FND-CNTR	-PROJECT	AMOUNT LIF
	COM: IBM WHEELWRITER					TOTAL	.00
00101313 4110101	DESKTOP COMPUTERS	27160		0201	1 6	F 07 010106	092809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR	-PROJECT	AMOUNT LIF 1,741.00 5 1,741.00
	COM: DELL CPU				C	UR VALUE	1,741.00
00029953 4110100	COMPUTERS	GNPCF01	GX150	0201	1 7	G 07 010100	102609 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK	OLG OWN		FND-CNTR	-PROJECT	AMOUNT LIF
	COM: DELL CPU					TOTAL	.00
00029968 4110100	COMPUTERS	3RPCF01	GX150	0201	1 7	G 07 010100	102609 Y
	VDR: V99999999 VENDOR PRIOR TO TERMS	PO NUM CHECK	OLG OWN		FND-CNTR	-PROJECT	AMOUNT LIF
	COM: DELL CPU					TOTAL	.00
00030669 4110100	COMPUTERS	7HCTT01	GX150	0201	1 7	G 07 010101	102609 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK	OLG OWN		FND-CNTR	-PROJECT	AMOUNT LIF
	COM: DELL CPU			.85		TOTAL	.00
00101345 4110101	DESKTOP COMPUTERS	FONCX01	GX150	0201	1 7B	G 07 010102	102609 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR		AMOUNT LIF 1,022.01 5
	COM: DELL CPU				С	TOTAL UR VALUE	1,022.01 1,022.01

RPRT-	MIBO	8			
DIST-	20	GADSDEN	COUNTY	SCHOOL	BOARD
LOCN-	0201	STEWART	STREET	ELEMEN?	TARY

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-FA NUM-	CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER-			The state of the s			-DATES INVTRY DISPD	
00103535	4110101	DESKTOP COMPUTERS	HLPCF01	GX150	0201	1 7	3 G	07 010102	102609	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL		CCK OLG OWN		FND-CI	NTR-P		AMOUNT LIF 1,022.00 5 1,022.00	
		COM: DELL CPU						1,022.00		
00100716	4110101	DESKTOP COMPUTERS	YM031LBTJAU	400	0201	3 2) F	07 010104	092809	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER		CCK OLG OWN		FND-C	NTR-P	ROJECT	AMOUNT LIF 1,068.00 5 1,068.00	
		COM: IMAC CPU						VALUE	1,068.00	
00100830	4110101	DESKTOP COMPUTERS	YM0483W8JWQ	M5521	0201	3 2	3 F	07 010199	092809	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER		CCK OLG OWN		FND-C	NTR-P	ROJECT	AMOUNT LIF 918.01 5 918.01	
		COM: IMAC CPU					CUR	VALUE	918.01	
00100729	4110101	DESKTOP COMPUTERS	YM0480XHJWQ	M5521	0201	3 2	4 F	07 010199	092809	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER		CCK OLG OWN		FND-C	NTR-P	ROJECT	AMOUNT LIF 918.01 5 918.01	
		COM: IMAC CPU					CUR	VALUE	918.01	
00035549	4220000	MUSICAL INSTRUMENTS	UBMK01010	PSR-E4	0201	3 . 2	6 G	07 010106	092809	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000003082 YAMAHA		CCK OLG OWN		FND-C	NTR-P	ROJECT	AMOUNT LIF	
		COM: YAMAHA KEYBOARD-(NOT PRTY OF GCSD)						TOTAL	.00	
00031904	4120000	COPIER	N/A	N/A	0201	3 2	7 G	07 010102	102909	y Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		CCK OLG OWN		FND-C	NTR-P		AMOUNT LIE	
		COM: LANIER SORTER						TOTAL	.00	
00032195	4160900	MISCELLANEUS OFFICE EQUIPMENT	NOT VISIBLE	NOT VI	0201	3 2	7 G	07 010100	092809	Y e
		VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHE	CCK OLG OWN		FND-C	NTR-P		AMOUNT LIF 1,896.01	
		COM: MAXXUM STAPLER					CUR	TOTAL	1,896.01 1,896.01	

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TIME- 15:40

-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER					DATES T NVTRY DISPD G
00100822 4120000	COPIER	2010314	5455	0201	3 27	G 07 010103	100109 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001			FND-CNTR		5
	COM: LANIER COPIER					TOTAL	.00
00100860 4110101	DESKTOP COMPUTERS	XB82924MCTA		0201	4 10	G 07 010105	092809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-CNTR		5
	COM: POWERMAC					TOTAL	.00
00101151 4110101	DESKTOP COMPUTERS	YM047645JWQ		0201	4 11	F 07 010199	092809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-CNTR		AMOUNT LIF 918.00 5 918.00
	COM: IMAC CPU				С		918.00
00032752 4110102	LAPTOP COMPUTERS	7X6SN41	C400	0201	4 12	G 07 010104	092809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR		5
	COM: DELL LAPTOP					TOTAL	.00
00029516 4110101	DESKTOP COMPUTERS	YMQ113WMJ88		0201	4 13	G 07 010104	092809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-CNTR		969.00 5
	COM: IMAC CPU				С	TOTAL UR VALUE	969.00 969.00
00029633 4110101	DESKTOP COMPUTERS	YM05248FJWQ		0201	4 13	G 07 010199	092809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-CNTR	-PROJECT	918.00 5
	COM: IMAC CPU				С	TOTAL UR VALUE	918.00 918.00
00029648 4110101	DESKTOP COMPUTERS	YM05231YJWQ		0201	4 13	G 07 010199	092809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-CNTR		918.00 5
	COM: IMAC CPU				С	TOTAL UR VALUE	918.00 918.00

COM: DELL CPU

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-FA NUM- CODECLASSIFICATIONDESCRIPTION		LOCATION CDATES T CNTR DP BLDG FM N DS ACQRED INVTRY DISPD G
00029741 4110101 DESKTOP COMPUTERS		0201 4 15 F 07 010104 092809 Y
VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK OLG OWN 000001 O	FND-CNTR-PROJECTAMOUNT LIF 918.00 5 TOTAL 918.00
COM: IMAC CPU		CUR VALUE 918.00
00029963 4110101 DESKTOP COMPUTERS	7PPCF01 GX150	0201 4 15 G 07 010102 102909 Y
VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK OLG OWN 000001 O	FND-CNTR-PROJECTAMOUNT LIF 1,022.00 5 TOTAL 1,022.00
COM: DELL CPU		CUR VALUE 1,022.00
00100836 4110101 DESKTOP COMPUTERS	5BPL541 GX270	0201 4 8 G 07 010105 072109 Y
VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK OLG OWN 000001 O	FND-CNTR-PROJECTAMOUNT LIF 949.00 5 TOTAL 949.00
COM: DELL CPU		CUR VALUE 949.00
00030677 4110101 DESKTOP COMPUTERS	CGCTT01 GX150	0201 4 9 G 07 010102 102909 Y
VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL COM: DELL CPU	PO NUM CHECK OLG OWN 000001 O	FND-CNTR-PROJECTAMOUNT LIF 1,022.01 5 TOTAL 1,022.01 CUR VALUE 1,022.01
	VM04000MTM0 MEEQ1	
VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER COM: IMAC CPU	YM04800MJWQ M5521 PO NUM CHECK OLG OWN 000001 O	0201 5 30 F 07 010199 092809 Y FND-CNTR-PROJECTAMOUNT LIF 918.00 5 TOTAL 918.00 CUR VALUE 918.00
00029955 4110101 DESKTOP COMPUTERS	GPPCF01 GX150	0201 5 31 G 07 010102 092809 Y
VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK OLG OWN 000001 O	FND-CNTR-PROJECTAMOUNT LIF
COM: DELL CPU		TOTAL 1,022.01 CUR VALUE 1,022.01
00103312 4110101 DESKTOP COMPUTERS	3QPCF01 GX150	0201 5 32 G 07 010102 092809 Y
VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK OLG OWN 000001 O	FND-CNTR-PROJECTAMOUNT LIF 5
COM: DELL CPH		TOTAL .00

TERMS - FACILITY MANAGEMENT SERIES FIXED ASSET VERIFICATION REQ-02 SEQ-C

PROCESSED- 03/12/10 PAGE- 32 TIME- 15:40

-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER							-DATESINVTRY DISE	
00030673 411010	1 DESKTOP COMPUTERS	3HCTT01	GX150	0201	5 3	4 (G 07	010102	09280	09 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-C	NTR-		ECT	AMOUNT LI 1,022.01 1,022.01	
	COM: DELL CPU					CUI	R VAI		1,022.01	
00102114 411010	1 DESKTOP COMPUTERS	YM1142VSKLX	M5521	0201	5 3	4 1	F 07	010199	09280	09 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-C	NTR-			AMOUNT LI 918.01 918.01	
	COM: IMAC CPU					CUI	R VA	TAL LUE	918.01	
00102729 4270000) SCIENCE EQUIPMENT	ELGG25C608028	9GLR	0201	5 3	9	F 07	010199	09280	09 3
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001			FND-C	NTR-			AMOUNT L	IF 5
	COM: MAGNIFIER						TO	TAL	.00	
00101382 4110103	DESKTOP COMPUTERS	YM0484PEJWQ	M5521	0201	5 4	0	F 07	010199	09280	09 :
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-C	NTR-		TAL	918.01 918.01	
	COM: IMAC CPU					CU	R VA	LUE	918.01	
00102003 4110101	DESKTOP COMPUTERS	YM0481QEJWQ	M5521	0201	7 5	6	F 07	010199	10290	09 1
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-C	NTR-		ECT	918.01 918.01	
	COM: IMAC CPU					CU	R VA	LUE	918.01	
00101168 4110101	DESKTOP COMPUTERS	YM04138FJWQ	M5521	0201	7 5	9	F 07	010199	0928	09 '
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-C	NTR-			AMOUNT L:	
	COM: IMAC CPU					CU	R VA	TAL LUE	1,022.00	
00101165 4110101	DESKTOP COMPUTERS	NK0410PXQKV	M7803	0201	7 6	0	G 07	010104	0928	09
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-C	NTR-			AMOUNT L	IF 5
	COM: IMAC CPU						TO	TAL	.00	

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TIME- 15:40

-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBE				-DATES T INVTRY DISPD G
00100891 4110101 DE	ESKTOP COMPUTERS	XB81409ACT9	G3	0201 99 13	F 07 010104	092809 Y
VD MF	DR: V999999999 VENDOR PRIOR TO TERMS FG: M000000002 APPLE COMPUTER	PO NUM (CHECK OLG OWN	FND-CN7		AMOUNT LIF 1,755.00 5 1,755.00
СО	DM: POWER MAC					1,755.00
00026318 4110101 DE	SKTOP COMPUTERS	3Q7WT	433NP	0201 99 25	F 07 010100	092809 Y
VD MF	OR: V999999999 VENDOR PRIOR TO TERMS FG: M000000138 DELL		CHECK OLG OWN	FND-CN7	TOTAL	AMOUNT LIF 5,077.01 5 5,077.01
CO	DM: DELL CPU				CUR VALUE	5,077.01
00026335 4110101 DE	SKTOP COMPUTERS	ST803	433NP	0201 99 25	F 07 010100	092809 Y
	OR: V999999999 VENDOR PRIOR TO TERMS FG: M000000138 DELL		CHECK OLG OWN	FND-CN	TR-PROJECT	AMOUNT LIF 5,077.01 5 5,077.01
CO	M: DELL CPU				CUR VALUE	5,077.01
00026345 4110101 DE	SKTOP COMPUTERS	3Q7ZK	433NP	0201 99 25	F 07 010100	092809 Y
VD. MF	R: V999999999 VENDOR PRIOR TO TERMS G: M000000138 DELL		CHECK OLG OWN	FND-CN		AMOUNT LIF 5,077.01 5 5,077.01
CO	M: DELL CPU					5,077.01
00026346 4110101 DE	SKTOP COMPUTERS	3Q7Y8	433NP	0201 99 25	F 07 010100	092809 Y
VDI MF	R: V999999999 VENDOR PRIOR TO TERMS G: M000000138 DELL	0.0	CHECK OLG OWN 00001 O K-2ND DATE	FND-CN	TR-PROJECT	AMOUNT LIF 5,077.01 5
COI	M: DELL CPU		010100			5,077.01 5,077.01
00029750 4110101 DES	SKTOP COMPUTERS	YM03474HJWQ	M5521	0201 99 25		092809 Y
VDI MFC	R: V999999999 VENDOR PRIOR TO TERMS G: M000000002 APPLE COMPUTER		CHECK OLG OWN	FND-CN	TR-PROJECT	918.01 5
CON	M: IMAC CPU				TOTAL CUR VALUE	918.01 918.01
00029962 4110101 DES	SKTOP COMPUTERS	1RPCF01	GX150	0201 99 25	G 07 010102	102609 Y
VDI MFC	R: V999999999 VENDOR PRIOR TO TERMS G: M000000138 DELL		CHECK OLG OWN	FND-CN	TR-PROJECT	1,022.01 5
CON	M: DELL CPU					1,022.01 1,022.01

RPRT-	M1B0	В			
DIST-	20	GADSDEN	COUNTY	SCHOOL	BOARD
LOCN-	0201	STEWART	STREET	ELEMEN'	TARY

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-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER					-DATES T INVTRY DISPD G
00101354 4110101	DESKTOP COMPUTERS			0201	99 25	G 07 010199	092809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER	PO NUM CHECK 000001			FND-CNTR	-PROJECT	5
	COM: APPLE CPU					TOTAL	.00
00103536 4110101	DESKTOP COMPUTERS	9QPCF01	GX150	0201	99 27	G 07 010102	102609 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR	R-PROJECT	AMOUNT LIF 1,022.01 5 1,022.01
	COM: DELL CPU				C		1,022.01
00035584 4080100	TELEVISIONS	67160213901		0201	99 28	G 07 010103	092809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001			FND-CNTR	R-PROJECT	7
	COM: INSIGNIA TV					TOTAL	.00
00102969 4110101	DESKTOP COMPUTERS	DHCTT01	GX150	0201	99 28	G 07 010102	102609 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR	R-PROJECT	AMOUNT LIF 1,022.01 5 1,022.01
	COM: DELL CPU				C	CUR VALUE	1,022.01
00035590 4110300	PRINTERS	CNDRC44357	2200D	0201	99 30	G 07 010100	092809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000016 HEWLETT-PACKARD	PO NUM CHECK 000001			FND-CNTF	R-PROJECT	660.00 5
	COM: HP PRINTER -OWNED BY HLTH DEPT				C	TOTAL CUR VALUE	660.00
00035591 4110300	PRINTERS	K2069200147	1515	0201	99 30	G 07 010100	092809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001			FND-CNTF		AMOUNT LIF
	COM: RICOH PRNT-OWNED BY HLTH DEPT					TOTAL	.00
00101193 4110101	DESKTOP COMPUTERS	87HOW21	GX280	0201	99 30	G 07 010106	092809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTF	R-PROJECT	AMOUNT LIF 949.00 5 949.00
	COM: DELL CPU-OWNED BY HLTH DEPT				(949.00
*		CNTR 0201	TOTAL	4	9 ITEMS		50,613.18 COST

RPRT-	MIBO	8					
DIST-	20	GADSDI	EΝ	COUNTY	SCHOOL	BOARD	
LOCN-	0211	JAMES	Α	SHANKS	MIDDLE	SCHOOL	

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-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER		LOCATION CDATES T CNTR DP BLDG FM N DS ACQRED INVTRY DISPD G
				0211 1 10 G 07 010101 072709 Y
		PO NUM CHECK 000001	OLG OWN	
00025297 4110300			0700	2011 1 11 2 27 212122 111222 1
00025297 4110300		NOT VISIBLE		0211 1 11 G 07 010102 111009 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001		FND-CNTR-PROJECTAMOUNT LIF 5 TOTAL .00
	COM: LEXMARK PRINTER			TOTAL .00
00032258 4110300	PRINTERS	1520049763061005T2	B4200	0211 1 11 G 07 010102 111009 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001		FND-CNTR-PROJECTAMOUNT LIF 5
	COM: OKI PRINTER			TOTAL .00
00107829 4110101	DESKTOP COMPUTERS	NOT VISIBLE	NET VI	0211 1 22 G 07 010102 110909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001		FND-CNTR-PROJECTAMOUNT LIF 1,098.00 5 TOTAL 1,098.00
	COM: IBM CPU			CUR VALUE 1,098.00
00033732 4050100	PROJECTORS	GM9G568099F	EMP-S3	0211 1 27 G 07 010106 072709 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000024 EPSON	PO NUM CHECK 000001		FND-CNTR-PROJECTAMOUNT LIF 920.00 7
	COM: EPSON PROJECTOR			TOTAL 920.00 CUR VALUE 920.00
00032324 4110101	DESKTOP COMPUTERS	HXNP631	GX260	0211 1 6 G 07 010104 110909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECTAMOUNT LIF
	COM: DELL CPU			TOTAL 829.00 CUR VALUE 829.00
00030794 4110300	PRINTERS	41-31054	T616	0211 15 15 G 07 010104 110909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001		FND-CNTR-PROJECTAMOUNT LIF
	COM: LEXMARK PRINTER			TOTAL 1,200.00 CUR VALUE 1,200.00

RPRT-	M1B08	3				TERMS - FACILITY	MANAGEMENT SERIES
DIST-	20	GADSDEN	COUNTY	SCHOOL	BOARD	FIXED ASSET	VERIFICATION
LOCN-	0211	JAMES A	SHANKS	MIDDLE	SCHOOL	REQ-02	SEQ-C

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-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	VSERIAL NUMBER		CNTR DP BLDG FM N DS ACQRED	
00029085 4120	00 COPIER	X1920853	4560	0211 16 106 G 07 010104	110909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000133 TOSHIBA	PO NUM CHECK 000001		FND-CNTR-PROJECT	AMOUNT LIF 857.00 5 857.00
	COM: TOSHIBA COPIER			CUR VALUE	857.00
00035808 4110	01 DESKTOP COMPUTERS	GX		0211 2 11 G 07 010104	110909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001		FND-CNTR-PROJECT	5
	COM: DELL CPU			TOTAL	.00
00035809 41103	01 DESKTOP COMPUTERS	GX		0211 2 11 G 07 010104	110909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			5
	COM: DELL CPU			TOTAL	.00
00102525 4110	01 DESKTOP COMPUTERS	232127X	NOT VI	0211 3 10 G 07 010104	121009 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001		FND-CNTR-PROJECT	1,741.00 5
	COM: IBM CPU				1,741.00 1,741.00
00028313 4110	01 DESKTOP COMPUTERS	EGZBK	GX1	0211 3 49 G 07 010101	072709 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			AMOUNT LIF 1,598.00 5 1,598.00
	COM: DELL CPU				1,598.00
00021659 40801	00 TELEVISIONS	204421308	F27201	0211 3 51 G 07 010104	083109 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000046 RCA	PO NUM CHECK 000001		FND-CNTR-PROJECT	AMOUNT LIF
	COM: RCA TV			TOTAL	.00
		CNTR 0211	TOTAL	13 ITEMS	8,243.00 COST
			a contract the same of		The Manager of the Control of the Co

KEKI-	WIROS	5			
DIST-	20	GADSDEN	COUNTY	SCHOOL	BOARD
LOCN-	0231	CARTER	PARRAMOR	E ACADI	EMY

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					943 VALUE OF THE REAL PROPERTY.	WILLIAM ST	22		m
-FA NUM-	CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER					-DATESINVTRY DISPD	
00021728	4200000	LUNCHROOM EQUIPMENT	NOT VISIBLE		0231		G 07 010194	081009	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHEC	K OLG OWN		FND-CNTR		7	
		COM: STACKED BLODGETT OVEN					TOTAL	.00	
00035624	4110101	DESKTOP COMPUTERS	23814728	MU1702	0231	31	G 07 010101	081209	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000116 GATEWAY 2000	PO NUM CHEC 00000			FND-CNTR		5	
		COM: GATEWAY CPU					TOTAL	.00	
00035625	4110101	DESKTOP COMPUTERS	23814756	E1600	0231	32	G 07 010105	080309	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000116 GATEWAY 2000	PO NUM CHEC			FND-CNTR	-PROJECT	AMOUNT LIF 2,100.00 5 2,100.00	
		COM: GATEWAY CPU				С		2,100.00	
00035626	4110101	DESKTOP COMPUTERS	23814738	E1600	0231	32	G 07 010105	072909	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000116 GATEWAY 2000	PO NUM CHEC			FND-CNTR	-PROJECT	AMOUNT LIF 2,100.00 5 2,100.00	
		COM: GATEWAY CPU				С		2,100.00	
00035627	4110300	PRINTERS	USBRC02610	2200DN	0231	32	G 07 010103	072909	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000016 HEWLETT-PACKARD	PO NUM CHEC			FND-CNTR		660.00 5	
		COM: HP LASERJET PRNT				C	TOTAL CUR VALUE	660.00	
00035628	4110101	DESKTOP COMPUTERS	23814737	E1600	0231	32	G 07 010105	072909	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000116 GATEWAY 2000	PO NUM CHEC			FND-CNTR		AMOUNT LIF 2,100.00 5	
		COM: GATEWAY CPU				C	TOTAL CUR VALUE	2,100.00 2,100.00	
00035629	4110300	PRINTERS	USBRC02770	2200DN	0231	32	G 07 010103	080309	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000016 HEWLETT-PACKARD	PO NUM CHEC	CK OLG OWN		FND-CNTR		AMOUNT LIF 660.00 5	•
		COM: HP LASERJET PRNT				C	TOTAL CUR VALUE	660.00	

RPRT- M1B08
DIST- 20 GADSDEN COUNTY SCHOOL BOARD
LOCN- 0231 CARTER PARRAMORE ACADEMY

TERMS - FACILITY MANAGEMENT SERIES FIXED ASSET VERIFICATION REQ-02 SEQ-C

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-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	VSERIAL NUMBER					-DATES 'INVTRY DISPD (
00035630 411030	0 PRINTERS	USBRC02118	2200DN	0231	32	G 07 010103	080309
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000016 HEWLETT-PACKARD	PO NUM CHECK 000001			FND-CNTF		AMOUNT LIF 660.00 5 660.00
	COM: HP LASERJET PRNT				C		660.00
00035631 411010	1 DESKTOP COMPUTERS	23814757	E1600	0231	32	G 07 010105	080309
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000116 GATEWAY 2000	PO NUM CHECK 000001			FND-CNTF		2,100.00 5
	COM: GATEWAY CPU				C		2,100.00
00035632 411030	0 PRINTERS	USBRB03879	2200DN	0231	32	G 07 010103	080109
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000016 HEWLETT-PACKARD	PO NUM CHECK 000001			FND-CNTF		660.00 5
	COM: HP LASERJET PRNT				C	TOTAL CUR VALUE	660.00
00102036 411010	1 DESKTOP COMPUTERS	G9HC301	GX110	0231	43	G 07 010101	081009
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTF		AMOUNT LIF 1,684.00 5 1,684.00
	COM: DELL CPU				C	CUR VALUE	
00105855 411010	1 DESKTOP COMPUTERS	23814742	EV700	0231	44	G 07 010105	070909
	VDR: V99999999 VENDOR PRIOR TO TERMS MFG: M000000116 GATEWAY 2000	PO NUM CHECK 000001			FND-CNTF		AMOUNT LIF 849.00 5
	COM: GATEWAY CPU				C	TOTAL CUR VALUE	849.00 849.00
00031505 411010	1 DESKTOP COMPUTERS	8SC8P11	GX240	0231	1 15A	G 07 010103	101309
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTF		AMOUNT LIF 1,166.00 5
	COM: DELL CPU				C	TOTAL CUR VALUE	1,166.00 1,166.00
00030064 411010	1 DESKTOP COMPUTERS	DQFAL01	GX150	0231	1 17	G 07 010102	072909
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTF		AMOUNT LIF 1,195.00 5
	COM: DELL CPU				(TOTAL CUR VALUE	1,195.00 1,195.00

RPRT- M1B08 DIST- 20 GADSDEN COUNTY SCHOOL BOARD LOCN- 0231 CARTER PARRAMORE ACADEMY

TERMS - FACILITY MANAGEMENT SERIES FIXED ASSET VERIFICATION REQ-02 SEQ-C

PROCESSED- 03/12/10 PAGE- 39 TIME- 15:40

-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER					DATES T NVTRY DISPD G
00102154 411010	DESKTOP COMPUTERS	7RC8P11	GX240	0231	1 17 (G 07 010104	101509 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-	PROJECT	AMOUNT LIF 942.00 5 942.00
	COM: DELL CPU				CUI	R VALUE	942.00
00102042 410000	COMMUNICATION EQUIPMENT	N/A	350F	0231	1 27	G 07 010199	081009 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001			FND-CNTR-		5
	COM: BAYNET WORK					TOTAL	.00
00035646 411030	PRINTERS	MY69J1Z07N	9800	0231	1 3A	G 07 010103	102209 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000016 HEWLETT-PACKARD	PO NUM CHECK 000001	OLG OWN		FND-CNTR-	PROJECT	5
	COM: HP LASERJET PRNT					TOTAL	.00
00101751 409000	APPLIANCES	NOT VISIBLE	NOT VI	0231	1 5	G 07 010199	081309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001				PROJECT	501.00 7
	COM: MANITOWOC ICE MAKER					TOTAL R VALUE	501.00 501.00
00102061 411010:	DESKTOP COMPUTERS	H5S4341	GX270	0231	1 5A	G 07 010105	072109 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-		AMOUNT LIF 949.00 5
	COM: DELL CPU				cu	TOTAL R VALUE	949.00 949.00
00102066 4330000	TYPEWRITERS	11-06920	35	0231	5 BOLD	G 07 010102	101509 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001			FND-CNTR-	PROJECT	AMOUNT LIF
	COM: IBM WHEELWRITER					TOTAL	.00
		CNTR 0231 7	TOTAL	2	0 ITEMS	. 1	18,326.00 COST
				-			

	FACILITY MANAGEMENT S ED ASSET VERIFICATION REQ-02 SEQ-C		PI	ROCESSED- 03/1: TIME- 15:4	
-FA NUM- CODECLASSIFICATIONDESCRIPTION	SERIAL NUMBER				DATES T INVTRY DISPD G
00200022 4290200 MISC SHOP/VOC EQUIPMENT	05G1500	60501A (0245 10 AU	ro G 07 010199	082409 Y
VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001		FND-CN'	TR-PROJECT	AMOUNT LIF
COM: BEAR 4WHEEL ALIGHMENT				TOTAL	.00
00200023 4200200 LUNCHROOM FURNITURE	NOT VISIBLE	3850)245 10 AU	TO G 07 010199	082409 Y
VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001		FND-CN'		AMOUNT LIF 1,400.00 7
COM: PRESSURE WASHER				TOTAL CUR VALUE	1,400.00 1,400.00
00032196 4120000 COPIER	25500333	551	0245 14 5	G 07 010102	092109 101209 Y
VDR: V99999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001	The same of the sa	FND-CN		AMOUNT LIF 7,500.00 5
COM: RICOH COPIER				TOTAL CUR VALUE	7,500.00 7,500.00
	CNTR 0245 T	OTAL	3 ITEMS		8,900.00 COST

RPRT-	M1B0	8				
DIST-	20	GADSDEN	COUNTY	SCHOOL	BOARD	
LOCN-	9001	GADSDEN	COUNTY	PUBLIC	SCHOOLS	

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-FA NUM- CODECLASSIFICATIONDESCRIPTION	SERIAL NUMBER		CATION C DP BLDG FM N DS ACQRED	
00024983 4110300 PRINTERS	56-A0695	PRT01 9001	MA 66 F 07 101593	072109 Y
VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001		TOTAL	40,749.00 5 40,749.00
COM: IBM PRINTER			CUR VALUE	40,749.00
00100439 4110000 COMPUTER EQUIPMENT	E850V	9001	MA 68 G 07 010103	072109 Y
VDR: V99999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001			5
COM: BATTERY BACKUP			TOTAL	.00
00020987 4110000 COMPUTER EQUIPMENT	ES	0-SERI 9001	MA 69 G 07 010102	120209 Y
VDR: V99999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001			5
COM: POWER SYSTEM			TOTAL	.00
00100526 4110000 COMPUTER EQUIPMENT	372491	NOT VI 9001	MA 69 G 07 010103	012810 Y
VDR: V99999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001		FND-CNTR-PROJECT	5
COM: IBM MODEM			TOTAL	.00
00100527 4110000 COMPUTER EQUIPMENT	32A0124	NOT VI 9001	MA 69 G 07 010103	012810 Y
VDR: V99999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001		FND-CNTR-PROJECT	AMOUNT LIF 1,741.00 5 1,741.00
COM: IBM CONTROLLER			CUR VALUE	1,741.00
00100528 4110000 COMPUTER EQUIPMENT	2A0866	NOT VI 9001	MA 69 G 07 010103	072109 Y
VDR: V99999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001		FND-CNTR-PROJECT	AMOUNT LIF
COM: IBM CONTROLLER			TOTAL	.00
00100529 4110000 COMPUTER EQUIPMENT	2A3996	NOT VI 9001	MA 69 G 07 010103	012810 Y
	PO NUM CHECK		FND-CNTR-PROJECT	
MFG: M000002096 IBM	000001	0	TOTAL	.00
COM: IBM CONTROLLER				

RPRT-	- MIBO	В				
DIST-	- 20	GADSDEN	COUNTY	SCHOOL	BOARD	
LOCN-	9001	GADSDEN	COUNTY	PUBLIC	SCHOOLS	

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-FA NUM- CODE	CLASSIFICATIONDESCRIPTION						-DATES T INVTRY DISPD O
00100530 4110000	COMPUTER EQUIPMENT	279372	NOT VI	9001	MA 69	G 07 010103	012810 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001			FND-CNTF	R-PROJECT	5
	COM: IBM CONTROLLER					TOTAL	.00
00023396 4110000	COMPUTER EQUIPMENT		N/V	9001	MA 70	G 07 010100	072109
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001			FND-CNTF		AMOUNT LIF
	COM: NCR BTTY BCK-UP					TOTAL	.00
00034806 4300000	TELEVISIONS/MONITORS	MPKD02442546	CT1700	9001	MX J. V	N G 07 061407	082609 090309 1
	VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000001			FND-CNT	R-PROJECT	AMOUNT LIF 650.00 5 650.00
	COM: CORNEA FLAT SCREEN					CUR VALUE	650.00
00029388 4110300	PRINTERS	USDM007176	2100M	9001	MX 18	G 07 010199	082709 031210
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000016 HEWLETT-PACKARD	PO NUM CHECK 000001			FND-CNTH	R-PROJECT	AMOUNT LIF 660.00 5 660.00
	COM: HP LASERJET PRINTER				(660.00
00100009 4110101	DESKTOP COMPUTERS	FLDC511	GX260	9001	MX 24B	G 07 010104	082809
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTI	R-PROJECT TOTAL	AMOUNT LIF 829.00 5 829.00
	COM: DELL CPU				(829.00
00100130 4110101	DESKTOP COMPUTERS	Alf3M6	NET VI	9001	MX 48	G 07 010102	072109
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001			FND-CNT		AMOUNT LIF 1,098.00 5 1,098.00
	COM: IBM CPU				(1,098.00
00029582 4110101	DESKTOP COMPUTERS	342W001	L566CX	9001	MX 62	G 07 010101	070609
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNT		AMOUNT LIF 912.00 5
	COM: DELL CPU					TOTAL CUR VALUE	912.00 912.00

RPRT- M1B08 TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/12/10 PAGE- 43
DIST- 20 GADSDEN COUNTY SCHOOL BOARD FIXED ASSET VERIFICATION TIME- 15:40
LOCN- 9001 GADSDEN COUNTY PUBLIC SCHOOLS REQ-02 SEQ-C

				MODEL	LOCATI	ON	С		DATES	- Т
-FA NUM-	CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER	NUMBER	CNTR DP B	LDG FM	N DS	ACQRED	INVTRY DISE	PD G
00028876	4110300	PRINTERS	USDM017620	2100M	9001 M	X 64	G 07	010103	09020	9 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000016 HEWLETT-PACKARD COM: HP LASERJET PRINTER	PO NUM CHECK 000001	OLG OWN O	FN			TAL	AMOUNT LI 652.00 652.00 652.00	
00034808	4110300	PRINTERS	SG1B93103M	C7769C	9001 M	X 80	E 07	010104	10120	9 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000016 HEWLETT-PACKARD COM: HP DESKJET PRINTER	PO NUM CHECK 000001	OLG OWN O	FN	D-CNTR		ECT	.00	5 5
00000102	4110101	DESKTOP COMPUTERS	911217196		9001 P	R K	G 07	072809	07280	09 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK 000009 000001	OLG OWN	FN	D-CNTR		ECT	AMOUNT L	IF 5
		COM: 1-TEACHER CPU GEMS					10	Ind		
			CNTR 9001	TOTAL	17 I	TEMS			47,291.00 C	OST

RPRT- M1B08
DIST- 20 GADSDEN COUNTY SCHOOL BOARD
LOCN- 9003 TRANS.DEPT-SCHOOL BD GADSDEN

TERMS - FACILITY MANAGEMENT SERIES FIXED ASSET VERIFICATION REQ-02 SEQ-C

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-FA NUM-	CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBE				ATION C P BLDG FM N DS ACQRED	
00029221	4110300	PRINTERS	SUSGX19167		2100	9003	ATTI G 07 010103	021610
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000016 HEWLETT-PACKARD COM: HP LASERJET PRINTER		CHECK C			FND-CNTR-PROJECT TOTAL CUR VALUE	AMOUNT LIF 724.00 5 724.00 724.00
00034739	4110101		ADW210B		CV1	9003	ATTI G 07 010100	
00034733	4110101	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM C		OLG OWN		FND-CNTR-PROJECT	
		COM: DELL CPU					CUR VALUE	1,091.00
00034748	4110300	PRINTERS	SG010130HV		1200C	9003	ATTI G 07 010104	021610
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000016 HEWLETT-PACKARD COM: HP DESKJET PRINTER		CHECK O			FND-CNTR-PROJECT	724.00 5 724.00
00100000	4110101	ATTENDED TO THE PERSON OF THE	random v		190000		CUR VALUE	724.00
00102002	4110101	DESKTOP COMPUTERS					ATTI G 07 010100	
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL COM: DELL CPU		CHECK O			FND-CNTR-PROJECT TOTAL CUR VALUE	AMOUNT LIF 1,377.00 5 1,377.00 1,377.00
00102032	4110101	DESKTOP COMPUTERS	B77200B		GX110	9003		
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM C		OLG OWN		FND-CNTR-PROJECT	
		COM: DELL CPU					CUR VALUE	1,050.00
00034736	4080100	TELEVISIONS	G2767H			9003	CONF G 07 010198	021610
		VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000030 ZENITH		CHECK (FND-CNTR-PROJECT	AMOUNT LIF
		COM: ZENITH TV					TOTAL	.00
00034738	4110101	DESKTOP COMPUTERS	726PW91		GX620	9003	PART G 07 010107	021610
		VDR: VD04220000 DELL MARKETING LP MFG: M000000138 DELL	PO NUM C	CHECK 0	OLG OWN		FND-CNTR-PROJECT	1,650.00 5
		COM: DELL CPU					CUR VALUE	1,650.00 1,650.00
			CNTR 9003	3 TO	OTAL		7 ITEMS	6,616.00 COS

	FACILITY MANAGEMENT SERIES ED ASSET VERIFICATION REQ-02 SEQ-C	PROCESSED- 03/12/10 PAGE- 45 TIME- 15:40
-FA NUM- CODECLASSIFICATIONDESCRIPTION		LOCATION CDATES T CNTR DP BLDG FM N DS ACQRED INVTRY DISPD G
00101661 4110100 COMPUTERS	53608	9026 19 E 07 010104 012810 Y
VDR: V999999999 VENDOR PRIOR TO TERMS	PO NUM CHECK OLG OWN	FND-CNTR-PROJECTAMOUNT LIF

826.00 TOTAL COM: IBM SERVER 826.00 CUR VALUE 00033036 4110101 DESKTOP COMPUTERS 8NV1M51 GX270 9026 7-C G 07 010105 012810 Y VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT----AMOUNT LIF MFG: M000000138 DELL 000001 0 949.00 5 949.00 TOTAL COM: DELL CPU 949.00 CUR VALUE

000001 0

CNTR 9026 TOTAL

826.00 5

1,775.00 COST

2 ITEMS

MFG: M000002096 IBM

RPRT- M1B08 TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/12/10 PAGE- 46
DIST- 20 GADSDEN COUNTY SCHOOL BOARD FIXED ASSET VERIFICATION TIME- 15:40
LOCN- 9102 HOPE ACADEMY REQ-02 SEQ-C

-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER		CATION C DP BLDG FM N DS ACQRED	
00029416 4110101	DESKTOP COMPUTERS	JMVY00B	DIMENS 9102	1A G 07 010104	110409 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL COM: DELL CPU	PO NUM CHECK 0		FND-CNTR-PROJECT TOTAL	AMOUNT LIF 5
00030376 4110101	DESKTOP COMPUTERS	RN121G7KM3	M5521 9102	PO 99-3 G 07 010199	072909 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER COM: IMAC CPU	PO NUM CHECK 0	OLG OWN	FND-CNTR-PROJECT TOTAL	AMOUNT LIF 5
00030382 4110101	DESKTOP COMPUTERS	RN1212S0KM3	M5521 9102	PO 99-3 F 07 010199	080309 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000002 APPLE COMPUTER COM: IMAC CPU	PO NUM CHECK 0	OLG OWN	FND-CNTR-PROJECT TOTAL CUR VALUE	AMOUNT LIF 1,218.00 5 1,218.00 1,218.00
		CNTR 9102 TO	OTAL	3 ITEMS	1,218.00 COST

RPRT- M1B08
DIST- 20 GADSDEN COUNTY SCHOOL BOARD
LOCN- 9106 GADSDEN CENTRAL ACADEMY

TERMS - FACILITY MANAGEMENT SERIES FIXED ASSET VERIFICATION REQ-02 SEQ-C

PROCESSED- 03/12/10 PAGE- 47 TIME- 15:40

-FA NUM- CODE	CLASSIFICATIONDESCRIPTION	SERIAL NUMBER		100	CATION C DP BLDG FM N DS ACQRED	
00031504 4110101	DESKTOP COMPUTERS	CPC8P11	GX240	9106	1 G 07 010103	070809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-PROJECT	AMOUNT LIF 942.00 5 942.00
	COM: DELL CPU					942.00
00100371 4110101	DESKTOP COMPUTERS	8VBDM41	GX270	9106	1 G 07 010105	070809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-PROJECT	AMOUNT LIF 949.00 5 949.00
	COM: DELL CPU					949.00
00035654 4110101	DESKTOP COMPUTERS	LA3AA50AMULT3FL	DESKPR	9106	12 F 07 010199	070809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000132 COMPAQ	PO NUM CHECK 000001				5
	COM: COMPAQU CPU				TOTAL	.00
00035662 4110101	DESKTOP COMPUTERS	LA3AA50AMULT3FM	DESKPR	9106	13 G 07 010199	070809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000132 COMPAQ	PO NUM CHECK 000001				5
	COM: COMPAQ CPU				TOTAL	.00
00035651 4110101	DESKTOP COMPUTERS	LA3AA50AMULT3FR	NET VI	9106	15 F 07 010102	070809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000002096 IBM	PO NUM CHECK 000001			FND-CNTR-PROJECT	1,098.00 5
	COM: IBM CPU				TOTAL CUR VALUE	1,098.00 1,098.00
00100659 4110101	DESKTOP COMPUTERS	HVBDM41	GX270	9106	9B G 07 010105	070809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-PROJECT	949.00 5
	COM: DELL CPU				TOTAL CUR VALUE	949.00 949.00
00101045 4110101	DESKTOP COMPUTERS	7MX8X21	GX270	9106	9B G 07 010105	070809 Y
	VDR: V999999999 VENDOR PRIOR TO TERMS MFG: M000000138 DELL	PO NUM CHECK 000001			FND-CNTR-PROJECT	949.00 5
	COM: DELL CPU				CUR VALUE	949.00 949.00

RPRT- M1B08 TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/12/10 PAGE- 48
DIST- 20 GADSDEN COUNTY SCHOOL BOARD FIXED ASSET VERIFICATION TIME- 15:40
LOCN- 9106 GADSDEN CENTRAL ACADEMY REQ-02 SEQ-C

--MODEL-- ---LOCATION---- C -----DATES----- T 00101041 4110101 DESKTOP COMPUTERS NTE VI 9106 GA 3 G 07 010105 072209 Y 83104EU VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000002096 IBM 000001 0 1,098.00 5 TOTAL 1,098.00 CUR VALUE 1,098.00 COM: IBM CPU 00029411 4110101 DESKTOP COMPUTERS GMVY00B DIMENS 9106 7 15 G 07 010104 102209 110409 Y VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF MFG: M000000138 DELL 000001 0 TOTAL .00 COM: DELL CPU 00030041 4110101 DESKTOP COMPUTERS BBDGM01 GX150 9106 7 15 G 07 010102 102209 110409 Y VDR: V999999999 VENDOR PRIOR TO TERMS PO NUM CHECK OLG OWN FND-CNTR-PROJECT-----AMOUNT LIF 1,105.00 5 MFG: M000000138 DELL 000001 0 TOTAL 1,105.00 COM: DELL CPU CUR VALUE 1,105.00 CNTR 9106 TOTAL 10 ITEMS 7,090.00 COST

RPRT- M1B08 DIST- 20 GADSDEN COUNTY SCHOOL BOARD TERMS - FACILITY MANAGEMENT SERIES PROCESSED- 03/12/10 PAGE- 49 FIXED ASSET VERIFICATION REQ-02 SEQ-C

TIME- 15:40

--MODEL-- ---LOCATION---- C ------DATES----- T

-FA NUM- CODE------CLASSIFICATION------DESCRIPTION ---SERIAL NUMBER---- NUMBER CNTR DP BLDG FM N DS ACQRED INVTRY DISPD G

267,964.18 COST REQ 02 TOTAL 262 ITEMS

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM N	0. 11a
DATE OF SCHOO	L BOARD MEETING: March 23, 2010
TITLE OF AGENI	OA ITEM: Florida School Boards Association Annual Dues for 2010 - 2011
DIVISION: Admi	inistration
This is a CC	ONTINUATION of a current project, grant, etc.
PURPOSE AND SU (Type and Double S	UMMARY OF ITEM: Space)
	ards Association Annual Dues for fiscal year $2010-2011$ for pro-rata share of on and consultative services.
FUND SOURCE:	General
AMOUNT:	\$14,160.00
PREPARED BY:	Mr. Reginald C. James
POSITION:	
	ERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER ORIGINAL SIGNATURES NEEDED by preparer.
	NT'S SIGNATURE: page(s) numbered
CHAIRMAN'S SIG	GNATURE: page(s) numbered
	This form is to be duplicated on light blue paper.
	REVIEWED BY:

FLORIDA SCHOOL BOARDS ASSOCIATION (850) 414-2578 FAX (850) 414-2585 203 S. MONROE STREET TALLAHASSEE, FL 32301



GADSDEN CO SCHOOL BOARD 35 MARTIN LUTHER KING JR BLVD QUINCY, FL 32351

		PURC	HASE ORDER NO	D.	
ITEM DESCRI	IPTION				PRICE
2010-11 Annual Dues			*		14,160.00
			TOTAL AMOU	JNT DUE	\$14,160.00

Page 150 of 161



BOARD OF DIRECTORS

President-Elect

Vice President

Treasurer JOIE CADLE Orlando

Immediate Past Presider BEVERLY SLOUGH St. Johns

District No. 1
PATTY HIGHTOWER
Pensacola

VICKI DRAKE Jacksonville

District No. 3 ANA RIVAS LOGAN Miami

District No. 4 SUSAN ROBERTS Chipley

> District No. 5 BILL MIGNON St. Augustine

District No. 6 MIKE PRESSLEY Moore Haven

District No. 7 HAZEL SELLERS Bartow

> District No. 8 WES EUBANK Gainesville

GEORGE COX Wewahitchka

District No. 10 DORETHA EDGECOME Tampa

District No. 11 CHRISTINE MOORE

District No. 12 PEGGY O'SHEA

J. M. HOLTZCLAW O'Brien

District No. 14 BRENDA CARLTON Perry

WALTER MILLER Bradenton

LINDA WINCHESTER Wildwood

MAUREEN DINNEN Fort Lauderdale

District No. 18 BILL GRAHAM

District No. 19 DR. BARBARA MURRAY

District No. 20 MAGGIE LEWIS-BUTLER

> District No. 21 DEBBIE MacKAY Vero Beach

District No. 22 LARRY METZ

District No. 23 GINGER BRYANT Crystal River

District No. 24 BARBARA RENDELL Port Charlotte

District No. 25
DEDE SCHAFFNER
Longwood

District No. 26 STEVE TEUBER, J.D. Fort Myers

District No. 27
JUDY CONTE

FLORIDA SCHOOL BOARDS ASSOCIATION, INC.

203 South Monroe Street - Tallahassee, FL 32301 850/414-2578 - FAX: 850/414-2585 www.fsba.org

PRESIDENT GEORGIA "JOY" BOWEN TALLAHASSEE DR. WAYNE BLANTON TALLAHASSEE

MEMORANDUM

February 5, 2010

TO:

School Board Chairmen

District School Superintendents

School Finance Officers

FROM:

Georgia "Joy" Bowen, President

Joie Cadle, Treasurer

Wayne Blanton, Executive Director Florida School Boards Association

The Florida School Boards Association and local school districts have made tremendous accomplishments during the past year by working together to improve education in our State. FSBA will continue to be your "voice of education" throughout our great state.

- We will continue to work to mitigate the budget crisis by working with local, state and federal leaders to provide adequate education funding for Florida's school districts.
- FSBA has entered numerous statewide lawsuits on behalf of all local school districts. We have been successful on 100% of these cases during the past year.
- Our daily legislative update on the FSBA website is one of your most valuable tools for keeping abreast of current events.
- Our weekly web cast during the legislative session, gives you an "up-close" look at the most current issues facing all of us.
- Our leadership training is consistently judged to be the best in the country, and we are always available for you and your district.
- Our staff answers and returns an average of 60 phone calls per day to assist school board members, superintendents, and district staff with technical, legal, and legislative information.

Memo Page 2 February 5, 2010

Enclosed is the FSBA dues statement. <u>The 2010-2011 dues will remain</u> the same as for the previous three years. We also anticipate a freeze on dues for several more years.

FSBA will continue to provide a variety of valuable services to local school board members. These services include publications, newsletters, research, on-site and regional workshops and training sessions, state educational conferences, and representing your views before the State Board of Education, the Department of Education, the Florida Legislature, Congress, and other organizations interested in public education. Additionally, FSBA provides all members of our Association with a \$100,000 accidental death and dismemberment insurance policy.

FSBA would like to take this opportunity to thank the school districts for their support during the past year. We have accomplished a great deal in Florida with your assistance and we look forward to a continued, close working relationship with all school districts. Please feel free to call us if you have any questions or need assistance.

GB/JC/WB/Iq Enclosure

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA AGENDA ITEM NO. DATE OF SCHOOL BOARD MEETING: March 23, 2010 TITLE OF AGENDA ITEM: Discussion and Request to Advertise the Board's Intent to Amend School Board Rules by adopting Numbers 2.96 (Preventing Fraud) and 2.97 (Procurement Card). DIVISION: Administration This is a CONTINUATION of a current project, grant, etc. PURPOSE AND SUMMARY OF ITEM: The purpose of this item is to discuss the request to amend School Board Rules by adopting Numbers 2.96 (Preventing Fraud) and 2.97 (Procurement Card), to obtain tentative approval of the proposed amendment, and to request approval to advertise the Board's intent to amend School Board Rules. FUND SOURCE: N/A AMOUNT: N/A Sonja Bridges, Ed.D. Sonje Bridge PREPARED BY: Assistant Superintendent for Academic Services POSITION: INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER Number of ORIGINAL SIGNATURES NEEDED by preparer. SUPERINTENDENT'S SIGNATURE: page(s) numbered ______

Reviewed By:	& Butte	

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the COMPTROLLER has signed the budget page.

THE SCHOOL BOARD OF GADSDEN COUNTY, FLORIDA NOTICE OF INTENT TO AMEND A RULE

DATE OF THIS NOTICE: March 23, 2010

The School Board of Gadsden County, Florida hereby gives notice of its intent to amend its Gadsden County School Board Rules by adopting Numbers 2.96 (Preventing Fraud) and 2.97 (Procurement Card).

PURPOSE AND EFFECT: The purpose and effect of these rule adoptions are to update the School Board Policies regarding protection of financial resources, property, information and other assets.

RULEMAKING AUTHORITY: Subsection 1000.41, and 1000.43, Florida Statutes

LAWS IMPLEMENTED:

1000.40, 1000.42, and 1000.43, 1003.31 Florida Statutes

SUMMARY OF THE ESTIMATED ECONOMIC IMPACT: NONE

FACTS AND CIRCUMSTANCES JUSTIFYING RULE: It is necessary to adopt 2.96 (Preventing Fraud) and 2.97 (Procurement Card) in order to update the School Board Policies.

A PUBLIC HEARING WILL BE HELD DURING THE BOARD MEETING SCHEDULED FOR 6:00 P.M. ON: Tuesday, April 27, 2010.

PLACE:

Max D. Walker School Administration Building

35 Martin Luther King, Jr., Blvd.

Quincy, Florida 32351

IF A PERSON DESIRES TO APPEAL ANY DECISION MADE BY THE SCHOOL BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT ANY SUCH HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE/SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

NAME OF THE PERSON ORIGINATING THIS RULE:

Dr. Sonja Bridges

Assistant Superintendent for Academic Services

NAME OF THE PERSON WHO APPROVED THIS RULE:

Reginald C. James

Superintendent of Schools

DATE OF SUCH APPROVAL: March 23, 2010

A COPY OF THE RULE PROPOSED FOR AMENDMENT MAY BE EXAMINED DURING BUSINESS HOURS AT THE MAX D. WALKER SCHOOL ADMINISTRATION BUILDING, 35 MARTIN LUTHER KING, JR. BLVD., QUINCY, FLORIDA 32351.

Reginald C. James, Superintendent of Schools For Gadsden County, Florida, and Secretary and Chief Executive Officer of the School Board of Gadsden County, Florida.

PREVENTING FRAUD

2.96

The School Board is committed to protecting its financial resources, property, information and other assets. The School Board will not tolerate the commission of fraud or the concealment of fraud by any employee.

This policy establishes certain principles for, and expectations of, District employees in order to prevent fraud, provide for the investigation of suspected fraud, provide for consequences for engaging in any manner of fraud, and to heighten awareness of possible fraud.

(1) Definitions:

Fraud or other similar irregularities include, but are not limited to:

- (a) Forgery or alteration of documents (checks, time sheets, agreements, purchase orders, purchasing card transactions, budgets, etc.), File (both physical and electronic forms), photographic or audio records, or accounts belonging to the school district.
- (b) Misrepresentation of information on documents.
- (c) Misappropriation of funds, securities, supplies, or other assets,
- (d) Any intentional irregularity in the handling or reporting of financial transactions.
- (e) Theft, disappearance, or destruction of any asset.
- (f) <u>Disclosing to other persons the purchasing/bidding activities engaged in, or contemplated by the Purchasing Office to assist any entity, person or business in an unfair advantage in the bid process</u>
- (g) Accepting or offering a bribe, gift, or favor under circumstances that indicate that such gift or favor was intended to influence professional judgment.
- (h) Unauthorized use or misuse of District assets.
- Knowingly authorizing or receiving payments for goods not received or services not performed (includes travel).
- (j) Knowingly authorizing or receiving payment for hours not worked
- (k) Using District equipment or work time for personal gain.
- Any violation of Federal, State, or local laws related to dishonest activities or fraud.

(2) Responsibilities:

- (a) This policy applies to any fraud, suspected or observed, involving any District employee, substitute employees, volunteers, and any other persons or parties in a position to commit fraud on the School Board, regardless of the suspected wrongdoer's length of service or position/title, office, or relationship.
- (b) Management is responsible for detecting defalcation, misappropriation and other irregularities. Each member of management shall be familiar with the

GCSB Revised: NEW

types of improprieties that could occur within her/his area of responsibility and be alert for any indication or irregularity. Any irregularity that is detected or suspected by any staff member shall be reported to the Superintendent immediately. If the allegation involves the Superintendent, the report shall be made to any member of the School Board or the General Counsel. The obligation to report fraud includes instances where an employee knew or should have known that an incident of fraud occurred.

- (c) Failure to report fraud shall be grounds for discipline including termination and reporting to the Professional Practices Services with the Florida Department of Education, as required by law.
- (d) Decisions for referral to appropriate law enforcement and/or regulatory agencies for independent investigation shall be made in conjunction with legal counsel and management, as will final decisions on disposition of each case.

(3) Non-Fraud Irregularities:

- (a) Identification of allegations of personal improprieties whether moral, ethical, or behavioral shall be responded to by management and reported.
- (b) Irregularities are usually characterized as unusual events or circumstances. Fraud differs from irregularities by the intent by which it has occurred. Fraud includes, but is not limited to, the intent to personally benefit or assist someone else to personally benefit from the improper action. If there is any question as to whether an action constitutes fraud, the Superintendent shall be contacted for guidance.

(4) Confidentiality:

- (a) Great care shall be taken in the investigation of allegations of fraudulent activity so as to avoid mistaken accusations or alerting suspected individuals that an investigation is under way.
- (b) The Superintendent shall receive information on a confidential basis from anyone who suspects dishonest or fraudulent activity or who has any knowledge relevant to a fraudulent act that has been committed.
- (c) In cases of suspected or observed fraud, individuals shall contact the Superintendent immediately. Unauthorized individuals shall not attempt to personally conduct investigations or interviews/interrogations related to fraudulent activity. Individuals shall not discuss the case, facts, suspicions, or allegations with anyone inside or outside the District unless specifically asked to do so by legal directive or the Superintendent, or individuals within the District who have a legitimate need to know details about the case.

GCSB Revised: NEW

- (d) In order to avoid damaging the reputations or persons suspected but subsequently found innocent of wrongful conduct and to protect the School District from potential civil liability, the results of investigations conducted by the Superintendent shall not be disclosed or discussed with anyone other than those persons associated with the case(s) who have a legitimate need to know in order to perform their duties and responsibilities. All inquiries from the suspected individual and her/his attorney or representative shall be directed to the Superintendent.
- (e) The Superintendent through his/her designee shall cause an investigation to commence within regards to reports of fraud. The investigation shall follow the same procedures for any other investigation of employee misconduct. The investigation may involve a coordinated effort by District personnel and law enforcement. It may also involve attorneys, security personnel, and other specialists from inside or outside the District.
- (f) Upon the conclusion of the preliminary investigation or until such time as the preliminary investigation ceases to be active, the complaint and all such materials shall be open thereafter to inspection pursuant to s. 119.07(1), F.S. and s. 1012.31, F.S.

(5) Consequences:

Violation of this policy may result in termination or some lesser penalty, including, but not limited to, suspension with partial or no pay or reprimand.

(6) Employee Education:

- (a) All employees will be required to sign and date a statement indicating that they have read and understand this policy.
- (b) All new employees will be required to sign a statement indicating that they have read and understand this policy as part of the District orientation.
- (c) A copy of this policy shall be placed in all employee handbooks.

STATUTORY AUTHORITY:	1001.41(2), 1001.42, 1001.43, F.S.
LAWS IMPLEMENTED:	119.07, 119.071, 1001.42, 1001.43, F.S.
HISTORY:	ADOPTED: 00/00/0000
	REVISION DATE(S): NEW
	FORMERLY: 1.101; 1.102; 1.206; 1.207

GCSB Revised: NEW

Gadsden 2.96

PROCUREMENT CARD

2.97

The purpose of the Gadsden County School Board Procurement Card (PCard) is to provide persons the ability to make purchases when a purchase order is not feasible. This policy is to communicate the proper use of the PCard including restrictions, consequences for misuse and the roles and responsibilities of Cardholders, Account Managers and Business Managers.

1. PCard Program Overview

- (A) Possession and use of a Gadsden County School Board Procurement Card is a privilege and should be protected and treated with the utmost care. The PCard is a credit card that provides a cost effective, convenient, method for staff and faculty to ONLY purchase authorized goods, services and travel expenses directly for and by Gadsden County School District. The PCard may be used when a Purchase Order (PO) or the reimbursement is not an option. NO PERSONAL PURCHASES ARE ALLOWED.
- (B) The Gadsden County School Board is liable to the financial institution issuing the PCards (the "PCard Vendor") for the charges and remits payment directly to the financial institution.
- (C) A PCard purchase must be for business purposes only and in full compliance with all state, Gadsden County School Board and PCard Vendor regulations, policies and procedures.
- (D) Generally within seven (7) calendar days of the transaction, the Cardholder must provide to the Finance Department sufficient documented evidence of the business purpose of the purchase. Such evidence must be provided in a form or terms easily understood by an internal or external reviewer.
- (E) The Cardholder is responsible for ensuring that any expense paid with the PCard is not otherwise submitted for reimbursement or used for any inappropriate purpose.
- (F) The Cardholder's failure to use the card in compliance with this policy, depending upon the severity of the infraction, will subject the Cardholder to the consequences described in Section 4 of this PCard Policy.
- (G) The PCard is just one method offered to make purchases. If Cardholders need to make multiple purchases from a vendor, they should consult Accounts Payable to determine the best procurement method for the purchase.

2. Prohibited and Restricted Items Table

(A) All Cardholders and Account Managers and Directors will adhere to the following guidance:

GCSB

An expenditure of state funds must be authorized by law, and the expenditure must meet the intent and spirit of the law authorizing the payment. All applicable statutes and Gadsden County School Board regulations, policies and procedures apply not only to purchases made on the PCard, but to any purchases made using institutional funds. Each Cardholder must comply with the requirements provided in the Gadsden County School Board PCard Policy. It should be noted that state funds cannot be expended for personal purchases of employees or others or to make unauthorized purchases, REGARDLESS OF ANY INTENT TO REPAY.

(B) For purchases where special conditions are provided, Cardholders must attach the necessary written approval and documentation to the receipt for audit purposes.

Misuse of PCard/Program

Gadsden County School Board must safeguard its assets and protect its funds from misuse and fraud. All members of the School Board community involved in the use or administration of the PCard program have a responsibility to report known or suspected misuse of the PCard or the PCard program.

- (A) Finance or any other individuals suspecting or documenting misuse of the PCard will report such to the appropriate Supervisor. The Assistant Superintendent for Business and Finance will proceed with further investigation.
- (B) Alternately, if fraud is suspected at any time, the information and documentation will be forwarded immediately for further investigation. Supervisors will take no action to resolve any alleged misuse before consulting with the Superintendent.

Upon completion of the Superintendent's investigation, a report on the findings will be sent to the Supervisor, Assistant Superintendent, and General Counsel as appropriate.

(C) All parties will handle reports of and investigations of suspected misuse or fraud in a confidential manner until the School Board makes a final determination of final action.

4. Consequences of Misuse

The frequency of misuse and the intent behind such misuse will dictate the severity of consequences for each infraction. The department will provide documentation and information to support each infraction. The Superintendent will review the information and documentation and consult with the Assistant Superintendent for Business and Finance and General Counsel to determine the appropriate consequence for each infraction.

GCSB

- (A) Sporadic minor infractions or infractions found to be unintentional will be noticed in writing to the Cardholder, the Account Manager, and the Supervisor. This notice is intended as a preventive/corrective measure.
- (B) Cardholders will immediately reimburse Gadsden County School Board for all inappropriate charges. In the event that the reimbursement is not made to the School Board within seven (7) calendar days, the School Board may deduct the amount from any monies due to the Cardholder, including Cardholder's salary. However, reimbursement by Cardholder will not prevent disciplinary action or criminal action if appropriate.
- (C) The PCard will be deactivated, and Cardholder will be required to read the User Guide again before the PCard may be reactivated.
- (D) A pattern of misuse by the same Cardholder will be referred to the Superintendent for investigation.
- (E) Depending on the severity of misuse, the following additional consequences may apply:
 - (i) PCard limits will be reduced;
 - (ii) PCard will be revoked;
 - (iii) Disciplinary action against the Cardholder up to and including employment termination may occur; and/or
 - (iv) Criminal prosecution.

5. PCARD Limits

- (A) There are two separate limits within the PCard program that offer management of risk and exposure. These limits will be established by the Assistant Superintendent for Business and Finance based on the Cardholder's legitimate needs.
- (B) The Supervisor can make a written request for permanent increases to PCard limits by providing written justification for the increase(s).
- (C) The PCard Administrator is the principal custodian of the records of transactional limits for all Cardholders.

6. Audits

- (A) All PCard transactions are subject to random and periodic review by both internal and external auditors.
- (B) Audits may be performed by the Gadsden County School Board, the Florida Auditor General's Office, or any other external audit agency.

7. Tax Exemption

(A) Gadsden County School Board is an educational institution and is therefore exempt from paying sales and use taxes on most commodities and services.

GCSB

(B) All Cardholders, Account Managers and Supervisors are responsible for being proactive in avoiding the unnecessary payment of sales and use tax on all PCard transactions.

8. Cardholders

- (A) Cardholders who transfer to a new position within the School District and require the use of a procurement card as part of their new duties, will be issued a new card. Cardholders that do not require a procurement card in their new position, must cancel their card.
- (B) Prior to their separation from the School District, Cardholders must surrender their procurement card to the Procurement Card Administrator in the Finance Department.
- (C) Procurement Cards remain the property of Gadsden County School Board and must be surrendered immediately upon termination of employment, or upon request for any reason by an authorized person such as your supervisor or the Assistant Superintendent for Business and Finance.

STATUTORY AUTHORITY:	
LAWS IMPLEMENTED:	
HISTORY:	ADOPTED: 00/00/0000
	REVISION DATE(S): NEW
	FORMERI Y

GCSB